

Secretariat of Wexford Public Participation Network (PPN) Meeting on 12.11.2019

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Tuesday 12th November 2019 at 10.00am in Upstairs Meeting Room Block E,
County Hall, Carricklawn, Wexford.

Attendance:

PPN Secretariat Members:

Mr. Noel Stacey	Social Inclusion Sector (Facilitator)
Mr. Thomas Cullen	Social Inclusion Sector
Ms. Ann Lacey	New Ross Municipal District
Mr. Pat Rath	Community & Voluntary Sector
Mr. Jonathan King	Community & Voluntary Sector
Mr Bernard O'Leary	Enniscorthy Municipal District (Interim)

Other Attendees

Ms. Annette Dupuy	PPN Support Officer
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Apologies:

Mr. Kevin Molloy	Gorey Municipal District
Mr. John Carr	Wexford Municipal District

1. Welcome of New Member

Bernard O'Leary was formerly welcomed to the PPN Secretariat.

2. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 1st October 2019 were approved as proposed by Ann Lacey and seconded by Pat Rath.

3. Matters arising from the Minutes:

- PPN SO advised that Sinead O'Sullivan had not responded to Secretariat seat take up correspondence or call.

4. Correspondence:

Items not dealt with on the main agenda:

- a) Volunteer Centre correspondence noted and PPN SO advised that deadline extended to early December.
- b) Local Link launch invite. Pat Rath to attend. The discussion continued to other local link projects and Ferns Befriending project. Pat Rath agreed to prepare a project report for PPN Members to update on these projects. **Action:** Pat Rath to prepare report as agreed

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5. Preparation for Meeting With Wexford County Council

The attendees discussed the agenda for the meeting later with Amanda Byrne of Wexford County Council. As proposed by Ann Lacey and seconded by Thomas Cullen it was agreed that if confirmed that Support Worker funding is to only extend to end 2020, with loss of unspent funding from 2019 Wexford PPN would write to the Department regarding same. Noel Stacey agreed to take on this task. **Action:** to be progressed on confirmation.

6. Re-Registration Update:

PPNSO advised of significant time spent on the re-registration process with the current outcome as at 12th November.

- 370 groups were registered prior to re-registration. 340 of these re-registered. Of the 30 who did not re-register 6 are disbanding, meaning only 24 who could re-register have not yet.
- 12 new groups joined also bringing total current membership to 352 (340 re-reg plus 12 new)
- PPN SO highlighted concern of potential loss of three Environment groups – 1 disbanded, 2 did not re-register. PPN SO has been in touch with IEN for them to try and encourage the two have not yet re-registered to do so.

7. Representation Requests:

- Both LTACC & LCDC Representation requests were accepted and agreed to issue to members by end next week, with Nomination closing date of 12th December for Secretariat review at next meeting on 17th December. **Action:** PPNSO to progress
- PPN SO gave an update on the Environment seat on LCDC
- Following a discussion on reporting Pat Rath agreed to prepare an LCDC Rep report for members **Action:** Pat Rath to progress

8. Plenary Review & Actions:

- Following a discussion regarding the need for Plenary press release and report it was agreed the Noel Stacey would complete same **Action:** Noel Stacey to complete
- Following a request for survey feedback from Events PPN SO agreed to send scans of recent plenary feedback and excel overview of summer show data. **Action:** PPN SO to send information as specified.
- The meeting agreed to ratify the decision of the plenary passing of the motion '*This Plenary Session recommends that Wexford Public Participation Network establish a linkage group for persons with disabilities.*' as proposed by Thomas Cullen and seconded by Pat Rath. Following a request for advice as to how to implement same by the PPN SO a decision was taken for the request to be referred to the sub-committee with a proposal for implementation to be brought to the December meeting of the Secretariat. **Action:** Disability Sub Committee to progress.

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9. MD Planning Update:

PPN SO gave an overview of planning. Following a request, November 18 meeting updates to be sent to Secretariat members **Action:** PPN SO to send, as requested.

10. Community Wellbeing Vision Update

PPN SO gave an update of sub committee progress. The following was agreed as proposed by Jonathan King and seconded by Thomas Cullen

- SDG overlay agreed
- Brochure to be progressed in A5 format as discussed
- Launch event to be planned for 16th December – ideally at County Hall

Action: PPN SO & Sub-committee to progress

11. Capacity Building & An Cosan Update

PPN SO gave an update on course update – with 16 completing, 15 of which will be PPN funded. Jonathan King gave an overview of course experience to date. Following discussion it was agreed as proposed by Jonathan King and seconded by Ann Lacey that Wexford PPN would support travel for Rosslare Direct Provision participants to Enniscorthy Hub through Local Link Social Inclusion Fund, if available.

12. Update from Disability Sub-Committee

- With no written meeting outcome provided from the meeting of 31st October the sub-committee gave a verbal debrief including the following:
 - Letters are almost complete and when finalised Noel Stacey will provide the file to PPN SO for printing.
 - A proposed event discussed for 3rd December is now to be delayed to end of January with a focus on Ability
- PPN SO reminded members to provide reports for EU Event attendance and DESSA training
- The next meeting of the sub-committee was agreed for 10 - 11am on Friday 22nd November at County Hall. The agenda for this meeting will be:
 - Proposal for implementation of Plenary Motion
 - Update on Letters
 - Discussion of January Event

Action: PPN SO will arrange a room and advise of same.

13. Regional PPN TOR

Following a discussion it was agreed that all would consider benefit of such a regional network and to make a decision at the December meeting. **Action:** All to consider and PPN SO to add to December Agenda.

14. 2020 Workplan & Budget Planning

Agreed meeting time of 11.30 on Friday 22nd November to progress 2020 workplan and budget. It is expected that the meeting will extend to circa 4 pm. To make the meeting as

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effective as possible, all to review the current workplan and budget in advance. **Action:** PPN SO to send current workplan and budget document for review in advance.

15. PPN Conference Feedback

PPN SO advised that a formal conference report will issue following the conference. Some verbal feedback was given by attendees but it was agreed that all attendees would provide a written report by 2nd December at latest. PPN SO will combine to one draft report for approval at December meeting. **Action:** Attendee to report by 2nd December
PPN SO to combine and distribute to Secretariat in advance of next meeting.

Bernard O'Leary, Pat Rath and Thomas Cullen left the meeting during discussion of AOB.

16. AOB

- Noel Stacey reminded that Social Inclusion & Wicklow field trip were to be included on January Agenda **Action:** PPN SO to include
- Ann Lacey agreed to cover the Clann Credo funding event with PPN SO as John Carr had to cancel attendance.
- PPN SO advised that the Community Resilience team had met again and work was progressing again.
- PPN SO advised of the Social Enterprise Conference and asked if Wexford PPN should attend. Following a discussion it was agreed that no-one would attend but that Social Enterprise may be considered as a Plenary topic in early 2020.
- PPN SO advised of CWI Community & Voluntary Strategy Seminar in Carlow on 18th November. Agreed that Jonathan King should attend to represent Wexford PPN
- Ann Lacey noted awards activity by Sports Active on SE Radio and asked again if we should consider pursuing such activity once again. Following a discussion it was agreed that Ann Lacey would attend the Waterford PPN Awards in place of PPNSO (who was a Judge for the event) on 21st November in Dungarvan as a research exercise for awards activity elsewhere –per diem and hotel overnight rate agreed.
Action: PPN SO to confirm overnight rate and book Ann's attendance with Waterford.

17. Date & Facilitator for next meeting

The facilitator of the next meeting is Noel Stacey. The next meeting will be held at **10.00 on Tuesday 17th December 2019** in County Hall, in upstairs meeting room, in Block A.

This concluded the business of the meeting.

Facilitator

Dated _____, 2019.

Second Member