

# Secretariat of Wexford Public Participation Network (PPN) Meeting on 12.09.2017

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)  
Held on Tuesday 12<sup>th</sup> September 2017 at 10:30 am in Block A,  
County Hall, Carricklawn, Wexford.

## Attendance:

PPN Secretariat Members:

Mr. John Carr	Wexford Municipal District (Facilitator)
Mr. Kevin Molloy	Gorey Municipal District
Ms Frances Ryan	New Ross Municipal District

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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## Apologies:

PPN Secretariat Members:

Ms Sara Kelly	Environmental Sector
Mr. Pat Rath	Community & Voluntary Sector
Mr. Seán Quirke	Community & Voluntary Sector
Mr. Thomas Cullen	Social Inclusion Sector

## 1. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 28<sup>th</sup> August 2017 were proposed by Frances Ryan & seconded by Kevin Molloy.

## 2. Matters arising from the Minutes:

No matters arising from these minutes

## 3. Correspondence:

Resignation received on the morning of the meeting from Sara Kelly was reluctantly accepted by the Secretariat **Action:** PPN SO to write to formally accept.

As this item arose Secretariat nominations were discussed and David Doyle accepted as the Enniscorthy MD Rep with no other nominees. PPN SO to try to co-opt interim Secretariat Reps from current Reps to fill remaining vacancies. This action was proposed by Frances Ryan, seconded by John Carr. **Action:** PPN SO to advise new member and to progress co-opting as proposed.

## 4. October Plenary Planning :

Following update provided by PPN SO the members discussed and agreed allocation of tasks for the event. **Action:** PPN SO to advise all Secretariat of proposed allocation and to work with individuals to progress sections as agreed.

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**5. Autumn Training Schedule :**

A discussion was held regarding planning to date of the schedule. **Action:** PPN SO to progress with planning same.

**6. Secretariat Strategic Planning Session**

It was agreed to engage with Ahearne Collins & Associates Ltd re possibility of undertaking a strategic plan from outset to launch with the first stage to include a Secretariat session in early November to develop the 2018 Workplan. **Action:** PPN SO to source costs and timing for same from Marguerite Ahearne.

**7. AOB**

Items raised were:

- a. PPN SO discussed the Healthy Ireland Fund Action suggested and now being included in the proposal from Wexford LCDC. This Action is entitled 'Healthy Ireland Confident Cookers – Developing Food Literacy' and it is proposed that Wexford PPN would be involved in promotion and recruitment only following assistance in writing the initial action.
- b. A discussion was held re the Data Protection response received on behalf of the Department - which is currently awaiting feedback from Wexford County Council.
- c. PPN SO advised that she had followed up Ger Mackey regarding outstanding clarifications for LCDC rotation and as yet no response was received.
- d. PPN SO reminded members of PPN stand at National Ploughing Championships.

The facilitator of the next meeting will be John Carr. The next meeting will be held at **10.30 on Tuesday 10<sup>th</sup> October 2017** in County Hall, upstairs meeting room in Block A

This concluded the business of the meeting.

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Facilitator

Dated \_\_\_\_\_, 2017.

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Second Member