

Secretariat of Wexford Public Participation Network (PPN) Meeting on 14.11.2017

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Tuesday 14th November 2017 at 10:30 am in Block A,
County Hall, Carricklawn, Wexford.

Attendance:

PPN Secretariat Members:

Mr. John Carr	Wexford Municipal District (Facilitator)
Mr. Kevin Molloy	Gorey Municipal District
Mr. David Doyle	Enniscorthy Municipal District

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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Apologies:

PPN Secretariat Members:

Mr. Seán Quirke	Community & Voluntary Sector
Ms Frances Ryan	New Ross Municipal District

Absent:

PPN Secretariat Members:

Mr. Thomas Cullen	Social Inclusion Sector
Mr. Pat Rath	Community & Voluntary Sector

1. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 10th October 2017 were proposed by David Doyle & seconded by Kevin Molloy

2. Matters arising from the Minutes:

A query was raised regarding follow ups that were outstanding from Wexford County Council. PPN SO advised that as yet no update was received from Chief Officer Ger Mackey regarding LCDC rotation queries (originally issued 18th July) & that no response had been received from the follow up issued to the Age Friendly County Co-Ordinator regarding representation on the Older Peoples Council, which was issued on 11th October. **Action:** The Secretariat requested that email follow up be sent by PPN SO

3. Correspondence:

Items not dealt with on the main agenda:

- a) Email re Community Resilience Committee Participation noted
- b) Email re Ringboys noted
- c) Resignation received from Sean Quirke was reluctantly accepted by the Secretariat
Action: PPN SO to write to formally accept.
- d) Update from Michael Ewing noted

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- e) Bunclody Enterprise Town (8th December) opportunity discussed and agreed to participate. **Action:** John Carr is to lead this and Kevin Molloy to discuss with Brian Toomey the possibility of helping out. PPN SO to book stand

4. Registration Update :

PPN SO provided updated details on re-registrations and new registrations to date. Outstanding registrations requiring Secretariat review were reviewed and approved. Some new minority groups do not have all Governance criteria **Action:** PPN SO to write to WLD who would have assisted in registering these groups to encourage progression of same with the groups.

5. District Meeting Planning :

A plan for the district meetings was discussed and agreed. MaryB O'leary from Local Link joined the meeting for a short time to agree Local Link presentation at each of the District Meetings **Action:** PPN SO to progress District Meeting Planning as agreed.

6. Department Return

PPN SO advised that this was due 10th November but with Sick Leave was not completed. To be progressed ASAP. Once completed agreed that John Carr would review and sign on behalf of Secretariat **Action:** PPN SO to prepare and have signed as outlined.

7. Secretariat Strategic Planning Session

PPN SO advised that first draft material from Facilitator was received and would be sent on today as draft material for the next meeting which will take place on Tuesday 21st November in the upstairs meeting room of block A at 10am.

Action: PPN SO to send on material received today

8. AOB

Items raised were:

- a. PPN SO to re-schedule Quarterly Review Meeting with WCC for 3pm on Tuesday 21st November. As agreed David Doyle will replace Sean Quirke on the Focus Group and so the Secretariat Attendees for this meeting will be Frances Ryan, John Carr, Kevin Molloy, & David Doyle. This will be preceded at 2pm by a budget review meeting with the same focus group team.
- b. As one of the award adjudicators the PPN SO has been invited to attend Waterford PPN awards on 23rd November
- c. PPN SO advised of PPN Workers meeting in Dublin on Wednesday 29th November
- d. The MOU & SLA needs to be reviewed and signed annually. It is proposed that this will be discussed at the quarterly review meeting and that formal signing will be completed at 10.00 am in advance of the next Secretariat meeting on 19th December

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The facilitator of the next meeting will be John Carr. The next meeting will be held at **11.00 on Tuesday 19th December 2017** in County Hall, upstairs meeting room in Block A

This concluded the business of the meeting.

Facilitator

Dated _____, 2017.

Second Member