

**Secretariat of Wexford Public Participation Network (PPN)
Meeting on 20.02.2019**

**Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Wednesday 20th February 2019 at 11.00am in Block E,
County Hall, Carricklawn, Wexford.**

Attendance:

PPN Secretariat Members:

Ms. Ann Lacey	Social Inclusion Sector (interim) (Facilitator)
Mr. Kevin Molloy	Gorey Municipal District
Mr. David Doyle	Enniscorthy Municipal District
Mr. Pat Rath	Community & Voluntary Sector
Mr. Jonathan King	Community & Voluntary Sector (interim)

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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Apologies:

Mr. Noel Stacey	Social Inclusion Sector (interim)
Mr. Thomas Cullen	Social Inclusion Sector
Mr. John Carr	Wexford Municipal District

1. Adoption of the Minutes:

After discussion the minutes of the PPN Secretariat meeting of the 12th February 2019 were approved as proposed by Kevin Molloy and seconded by David Doyle.

2. Matters arising from the Minutes:

a) None

3. Correspondence

Items not dealt with on the main agenda:

a) Correspondence from Riverchapel Tidy Towns – noted

Secretariat of Wexford Public Participation Network (PPN) Meeting on 20.02.2019

4. Structures Review

The following items were discussed and decisions made;

- a) **Draft Election policy** – approved for ratification at Plenary of 4th March, as proposed by Kevin Molloy and Seconded by Jonathan King.
- b) **Secretariat Rotation** - Following a discussion, and Kevin Molloy volunteering his seat for rotation the following seats were agreed for nomination; as proposed by Ann Lacey and Seconded by Jonathan King.

2018 Seats not formally filled Term 2018-2021 2 years remaining of 3 year term	2019 Seats for Rotation Term 2019-2022 3 year term
Social Inclusion 1 (Current interim reps Ann Lacey & Noel Stacey)	New Ross MD (Currently vacant)
Community & Voluntary 1 (Current interim rep Jonathan King)	Gorey MD (Currently held by Kevin Molloy)
Environment 1 (Currently vacant)	Environment 2 (Currently vacant)

Action: PPN SO to progress for nominations as outlined for review at next Secretariat meeting.

c) **Representative Replacement for WCC**

- A discussion was held regarding LCDC Environment Rep replacement and it was agreed that Rep should not yet be ratified until accepted by LCDC.
- Following a request from new members, Traveller Mental Health Group, to act as TIG Rep for Wexford PPN it was agreed, as proposed by Jonathan King and seconded by Kevin Molloy, that this group could have one representative attend as the interim rep for the Wexford MD. A discussion was held regarding filling of remaining MD seats on an interim basis and it was agreed that PPN SO should engage with Suzanne Nolan of HSE. **Action:** PPN SO To progress actions outlined.
- Following a discussion regarding provision of PPN Representatives to the new SPCs, JPC and Courtown Riverchapel LPF it was agreed that Wexford PPN could not set about replacement until formal notification is received, likely June. However, work should be undertaken to begin drafting documents in preparation for same. **Action:** PPN SO to prepare draft documents before June.

5. Capacity Building Sub-committee Update

PPN SO gave an update of the meeting held on 31st January – advising that the ‘Understanding Local Government’ session is now agreed for 12th March 5-6pm in Council Chamber. **Action:** PPN SO to progress planning and Secretariat members to revert to advise who can attend on behalf of PPN Secretariat.

Secretariat of Wexford Public Participation Network (PPN) Meeting on 20.02.2019

Verbal debriefs were provided on recent Social Enterprise training attended by PPN Secretariat members **Action:** PPN Secretariat members supported or attend training to provide reports on same for distribution to members.

Next meeting of this sub-committee is to be held late Q1 - date tbc

6. Disabilities Consultative Group

PPN SO gave a verbal debrief of first sub-committee meeting held immediately before this Secretariat meeting. Planned actions were agreed **Action:** PPN SO to provide written meeting outcome and to progress planning as agreed.

7. Medically Supervised Injection Facility

Ann Lacey provided a brief overview of this type of facility, advising of one currently operating in Dublin. This facility follows the approach of the National Drugs Strategy which is based on harm reduction. A discussion was held on the topic.

8. AOB

- Progress on **Plenary Planning** from the sub-committee was discussed and draft agenda, poster and member discussion documents were reviewed. These were agreed with minor revisions. PPN Secretariat members in attendance volunteered for roles and absent members and Reps to be contacted for same also. **Action:** PPN SO and sub-committee to progress as agreed
- As proposed by Ann Lacey and seconded by Jonathan King it was agreed, as a measure of good governance, to include **Secretariat Code of Conduct** as an agenda item for next Secretariat meeting on 12th March. Action: PPN Secretariat members to consider same in advance and if possible bring suggested codes or examples from other committees.
- David Doyle raised concern that use of **Community Service** by judges is giving Volunteer work a bad name.
- PPN SO advised that the next Wexford Inclusion Network meeting is to take place on Monday 25th February and she will attend.
- Following feedback from European Commission it was agreed to include a slide on the **'This time I'm voting'** campaign at the Understanding Local Government event on 12th March. **Action:** PPN SO to include.
- PPN SO advised attendees of the **'Hand For Life'** community CPR training initiative by Irish Heart Foundation. Following suggestion from PPN SO to support some venues for these ourselves and to encourage members to support also it was agreed, as proposed by David Doyle and seconded by Kevin Molloy to progress as suggested. **Action :** PPN SO to progress.
- PPN SO advised on PPN Worker CPD in Mullingar on 27th & 28th March.

Secretariat of Wexford Public Participation Network (PPN) Meeting on 20.02.2019

- Jonathan King told attendees of his 'Plastic Man' which is to be used as promotion at events in Kilkenny and Kilanerin – with facebook post for name suggestions.
- Pat Rath suggested discussion of Ger Mackey comments on PPN Progress. Meeting outcome and comments to be discussed at next Secretariat. **Action:** PPN SO to include.

The facilitator of the next meeting is Ann Lacey. The next meeting will be held at **10.00 on Tuesday 12th March 2019** in County Hall, in upstairs meeting room in Block A.

This concluded the business of the meeting.

Facilitator

Dated _____, 2019.

Second Member