

# Secretariat of Wexford Public Participation Network (PPN) Meeting on 20.12.2016

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)  
Held on Tuesday 20<sup>th</sup> December 2016 at 11:00am in Block A,  
County Hall, Carricklawn, Wexford.

## Attendance:

PPN Secretariat Members:

Mr. Seán Quirke	Community & Voluntary Sector (Facilitator)
Mr. Kevin Molloy	Gorey Municipal District
Mr. John Carr	Wexford Municipal District
Ms Frances Ryan	New Ross Municipal District
Mr. Paddy Redmond	Enniscorthy Municipal District
Ms Susan Murphy	Social Inclusion Sector
Mr. Pat Rath	Community & Voluntary Sector
Ms Sara Kelly	Environmental Sector

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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## Apologies :

PPN Secretariat Members:

Mr. Thomas Cullen	Social Inclusion Sector
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### **1. Presentation by Community Finance Ireland**

Donal Traynor of Community Finance Ireland gave an informative presentation on his organization which was followed by Q&A & included some handout material. Sean Quirke thanked Mr Traynor for his presentation and expressed that the information would be of interest to members. Plans to progress dissemination of same may be included in the County Plenary planning.

**Action:** PPN SO to send copy of presentation to all

### **2. Adoption of the Minutes:**

The minutes of the PPN Secretariat meeting of the 24<sup>th</sup> November 2016 were proposed by Frances Ryan and seconded by John Carr.

### **3. Matters arising:**

No matters arising outside of Agenda items.

### **4. Correspondence:**

PPN Support Officer reviewed correspondence received. The only addition to this was a late notification of the resignation of Declan Dunbar from JPC, which was forwarded by the County Secretary today. Sean Quirke acknowledged and accepted Susan Murphy's resignation and thanked her for her contribution to the LCDC.

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**Action** PPN SO to advise members of option of free Social Justice Ireland membership.

### **5. Update on Registrations**

PPN Support Officer advised of progress on membership approvals. Where information requested was not provided by applicants it was agreed that these memberships would be put on hold until the information was received. A list of approved members as at 161216 is prepared and is to be included on the website showing organization name, MD, electoral college and main cause.

A discussion was held regarding the application of the New Ross Traveller Womens Group following feedback from Frances Ryan on the additional information request. A decision was taken to allow this group membership based on the feedback received – proposed by Paddy Redmond & seconded by Pat Rath.

Hard copy lists of approved members by MD & College were distributed to each relevant Secretariat Member. Lists are prepared for other Reps also to be distributed at the roundtable in January.

**Action** PPN SO will put a hold on member information to those applicants where outstanding information has been requested but not yet received. PPN SO to organize upload of Approved Member listing as at 161216 to Website.

### **6. Agreement of Facilitators for Remaining Term**

Following confirmation of interest a drawing of lots was conducted to agree the order of facilitators for the remaining term. Exact term to be finalized but in the interim running for six month periods commencing January 2017. Facilitators will be in order – Paddy Redmond, John Carr, Sara Kelly, & Kevin Molloy.

### **7. Reps Roundtable & Reports**

PPN Support Officer updates on likely levels of attendance at the Reps Roundtable session on Saturday 14<sup>th</sup> January. To date the only reports received are from Ann Wall re SE FLAG & a community activity report from Susan Murphy. Agreed to proceed with Roundtable agenda as previously set out

**Action** PPN SO to arrange venue – likely Templeshannon and to remind reps of date early in New Year.

### **8. Update on Representation Requests**

PPN SO advised of nominations received for both Sports Active & SERDATF. Kevin Molloy was deemed elected and John Carr was asked to remain as the second interim Rep for Sports Active for a period of six months. It was agreed to ask Ann Lacey to take

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the position of acting interim SERDATF Rep for six months also. Both interim positions to be re-presented to the members for nominations again in six months, to determine interest at that point.

A discussion was held regarding low engagement in linkage groups and it was agreed that for any new representation requests going forward that a process of 'opt out' would apply and that members would be automatically included in linkage groups unless expressly asking to be removed. This will be included in the membership handbook to be ratified at Plenary. Proposed by Sean Quirke and seconded by Paddy Redmond.

**Action** PPN SO to advise candidates, linkage groups and organizations once confirmation of seat acceptance and interim positions are received.

It was agreed that the election process should be progressed for the Social Inclusion seat replacement to ensure a replacement for the next LCDC meeting on 30<sup>th</sup> January. It was also agreed that a panel should be created from this election, to remain valid until the next re-registration closing date. There were some queries on the representation request which PPN SO is to clarify with LCDC officials prior to release.

**Action** PPN SO to progress with election process, with nominations to be reviewed at the next Secretariat meeting on 10<sup>th</sup> January.

Following notification of recent JPC resignation it was decided to delay replacement of this seat and other remaining SPC seats until after the Plenary to try and engage members further.

### **9. Planning for County Plenary**

Following a depth of discussion it was agreed to try and secure either Davy Fitzgerald or Brian Coady as a speaker for the County Plenary. No revised date was set for this meeting but it was felt by a number of members that this should be delayed from the original date of 31<sup>st</sup> January.

**Action:** PPN SO to look into possible speakers and availability in early February. All to review the feedback from members & PPN SO suggestions for Expo (updated version attached), with a view to agreeing and designing the event at the next Secretariat meeting on 10<sup>th</sup> January.

### **10. Budget & Workplan Review**

The PPN Pop-up frequency is to be edited to 4-6 per MD. Other than that the budget and workplan was accepted and should be issued to WCC

**Action** – PPN SO to send revised version for review before formal issuing to WCC

### **11. AOB**

- PPN SO advised that the expenses policy & payment arrangements are now in place for payment of PPN Reps on WCC Committees.

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- Action** PPN SO to advise all Reps to WCC committees of this policy and process
- PPN SO Advised that the signing of the MOU had been completed in advance of the meeting.
- Action:** PPN SO to issue a scanned copy of signed document to Secretariat

The facilitator of the next meeting will be Paddy Redmond. The next meeting will be held at 10.30 on Tuesday 10<sup>th</sup> January 2017 at County Hall (room tbc)

This concluded the business of the meeting.

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Facilitator

Dated                   , 2016.

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Second Member