

**Secretariat of Wexford Public Participation Network (PPN)
Meeting on 10.10.2017**

**Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Tuesday 10th October 2017 at 10:30 am in Block A,
County Hall, Carricklawn, Wexford.**

Attendance:

PPN Secretariat Members:

Mr. John Carr	Wexford Municipal District (Facilitator)
Mr. Kevin Molloy	Gorey Municipal District
Ms Frances Ryan	New Ross Municipal District (joined at 11.30)
Mr David Doyle	Enniscorthy Municipal District
Mr. Pat Rath	Community & Voluntary Sector
Mr. Seán Quirke	Community & Voluntary Sector

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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Absent:

PPN Secretariat Members:

Mr. Thomas Cullen	Social Inclusion Sector
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1. Welcome to New Member

The meeting welcomed new member David Doyle who has joined as the Enniscorthy Municipal District Representative.

2. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 12th September 2017 were proposed by Kevin Molloy & seconded by John Carr

3. Matters arising from the Minutes:

PPN SO advised that as yet no update was received from Chief Officer Ger Mackey regarding LCDC rotation queries.

4. Correspondence:

Items not dealt with on the main agenda:

- a) Email from Michael Ewing re Wellbeing Toolkit. Decision taken not to put Wexford PPN forward as pilot PPN due to current capacity in late 2017. Wexford PPN will utilise the toolkit once developed in 2018.
- b) Community Resilience Sub-group participation. While the engagement is a positive one the PPN SO does not have capacity to undertake the role in late 2017.
Action: An alternative suggestion of Secretariat member Kevin Molloy being put

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forward for the role is to be suggested to the chair of the Community Resilience Sub-group

- c) Resignation of Paddy Redmond from JPC was noted and a decision taken to replace all interim & vacant seats with nominations and elections in January.
- d) Having received a note from one of the LCDC Reps regarding the upcoming election of the LCDC Chair & vice-Chair a decision was taken to correspond with PPN Reps to determine interest in standing for same. **Action:** PPN SO to email LCDC Reps

5. PPN National Conference :

Having reviewed the proposed agenda a decision was taken not to provide additional support to PPN Members to attend. **Action:** PPN SO to attend and to provide a report for members following same. PPN SO to advise interested members of this decision.

6. October Plenary Review & Action Plan :

A discussion was held regarding the event and the feedback received. As proposed by Pat Rath & seconded by Sean Quirke a plenary report from the event is to be prepared to send to the LCDC for inclusion as an agenda item **Action:** PPN SO to progress report for review by Secretariat members on the LCDC prior to sending to LCDC.

7. Re-registration Update

PPN SO advised that 30% had re-registered to date. It was agreed that as in 2016 PPN Secretariat would conduct a telephone follow up for those not re-registered by w/c 23rd October. **Action:** PPN SO to provide lists for contact to each Secretariat member at this time.

8. Secretariat Strategic Planning Session

Following review of proposal received it was agreed to engage Ahearne Collins & Associates Ltd for three sessions as proposed to develop the 2018 Workplan. These sessions were agreed as follows:

- Meeting 1 Tuesday 7th November 10-1, County Hall, Block A, upstairs
- Meeting 2 Tuesday 21st November 10-1, County Hall, Block A, upstairs
- Meeting 3 Early Dec – tbc

Action: PPN SO to schedule as outlined.

9. Age-Friendly – Older Peoples Council

Following distribution of materials provided by Age Friendly County Co-Ordinator the item was discussed and it was agreed that PPN SO would revert to advise that Wexford PPN would be happy to seek reps for the Older Peoples Council, once details of requirements were received. **Action:** PPN SO to revert as indicated.

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10. AOB

Items raised were:

- a. PPN SO advised of upcoming training and asked that a Secretariat member attend GDPR training. As agreed David Doyle will attend.
- b. PPN SO advised of upcoming meetings - on 11th Oct with Gorey MD, & on 24th Oct at Southend.
- c. PPN SO reminded members of upcoming training on PPN for WCC Management & Staff to be held on 17th October at County Hall
- d. PPN SO advised that Wexford PPN had been asked to host a stand at Sports Active Strategy Launch at County Hall @11am on Friday 20th October. John Carr & David Doyle agreed to man this stand.
- e. PPN SO raised the issue of additional induction training for David Doyle. John Carr & Kevin Molloy agreed to meet with David to conduct same. This is to be arranged between the parties.
- f. PPN SO raised that the PPN are due to hold a meeting with WCC re the MOA & SLA. It was agreed that this is to be scheduled for 3pm on 7th November and would be attended by the 'focus group' (John, Sean, Frances & Kevin). This will be preceded at 2pm by a budget review meeting with the same focus group team.

The facilitator of the next meeting will be John Carr. The next meeting will be held at **10.30 on Tuesday 14th November 2017** in County Hall, upstairs meeting room in Block A

This concluded the business of the meeting.

Facilitator

Dated _____, 2017.

Second Member