

# Secretariat of Wexford Public Participation Network (PPN) Meeting on 18.12.2017

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)  
Held on Monday 18<sup>th</sup> December 2017 at 11:00 am in Block A,  
County Hall, Carricklawn, Wexford.

## Attendance:

PPN Secretariat Members:

Mr. John Carr	Wexford Municipal District (Facilitator)
Mr. Kevin Molloy	Gorey Municipal District
Mr. David Doyle	Enniscorthy Municipal District
Ms Frances Ryan	New Ross Municipal District
Mr. Pat Rath	Community & Voluntary Sector

Other Attendees

Ms Annette Dupuy	PPN Support Officer
------------------	---------------------

## Absent:

PPN Secretariat Members:

Mr. Thomas Cullen	Social Inclusion Sector
-------------------	-------------------------

### 1. Vote of Sympathy:

The members of the PPN Secretariat extended their sympathies to Secretariat Member, David Doyle, on his recent bereavement, the passing of his brother.

### 2. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 14<sup>th</sup> November 2017 were proposed by Frances Ryan & seconded by David Doyle.

### 3. Matters arising from the Minutes:

Following a query by Kevin Molloy, PPN SO advised that despite verbal discussion regarding same no written reply was as yet received from Chief Officer Ger Mackey regarding LCDC rotation queries (originally issued 18<sup>th</sup> July). No response has been received either from the follow up issued to the Age Friendly County Co-Ordinator regarding representation on the Older Peoples Council.

### 4. Interim & Vacant Rep Replacement

Proposed approach and schedule provided to Secretariat was agreed as proposed by Kevin Molloy & seconded by David Doyle **Action:** PPN SO progress with replacement of seats as outlined and excluding LCDC seats as queries are outstanding.

### 5. Presentation Re Sustainable Development Goals :

Following presentation from Caitriona Rogerson from IEN PPN Secretariat agreed to discuss the opportunity and revert in due course to Ms Rogerson **Action:** PPN SO to

## **Secretariat of Wexford Public Participation Network (PPN) Meeting on 18.12.2017**

await further planning for Plenary before deciding role for Ms Rogerson at the next Plenary.

### **6. Agreement of 2018 Schedule**

Following some slight revisions the schedule for 2018 was agreed. **Action:** PPN SO to revise schedule as agreed and to resend. PPN SO to advise members & partner agencies of key meeting dates and to start recruitment to working groups.

### **7. Plenary Planning**

A discussion was held regarding the Plenary and the following was agreed;

- Proposed date of 6<sup>th</sup> March agreed
- Agreed to partner with Arts Department as in 2017 for Artists to Expo
- Members would also be offered the opportunity to Expo
- Room set up to be altered to have Expo at outer perimeter and to have central tables with no room divide.
- Shared presentation format to be adopted with formal timekeeper
- WCC CE to be invited to give a short address with on the topic of 'The Importance of the PPN in Local Government' and date to be flexible for his availability

**Action:** PPN SO to progress as agreed.

### **8. Secretariat Strategic Planning Session**

As proposed by John Carr & seconded by Pat Rath it was agreed to hold another Strategy Session in January to complete the current plan

**Action:** PPN SO to schedule same with facilitator

### **9. AOB**

Items raised were:

- a. PPN SO advised on meeting with WWETB and possible collaborative work in 2018
- b. A discussion was held on the request by Ger Mackey to consider provision of tablets for PPN Reps for key SPC's of Housing, Community & Environment SPC and Economic Development & Enterprise SPC. As proposed by David Doyle and seconded by Pat Rath it was agreed to fund six tablets for these SPCs, should the LCDC fund tablets for the PPN Reps to this committee. **Action:** PPN SO to correspond with Mr Mackey indicating same and to highlight that training would need to be provided by WCC also
- c. Further to the discussion in point B above it was agreed that this would be an approach to adopt for Secretariat also. As proposed by David Doyle and seconded by Kevin Molloy it was agreed that the PPN would fund purchase for Secretariat also, assuming point B progressed and that WCC would provide training also. **Action:** PPN SO to arrange same with WCC should point B above progress

The facilitator of the next meeting will be Kevin Molloy. The next meeting will be held at **10.30 on Wednesday 17<sup>th</sup> January 2018** in County Hall, upstairs meeting room in Block A

**Secretariat of Wexford Public Participation Network (PPN)  
Meeting on 18.12.2017**

This concluded the business of the meeting.

---

Facilitator

Dated \_\_\_\_\_, 2018.

---

Second Member