

**Secretariat of Wexford Public Participation Network (PPN)
Meeting on 12.02.2019**

**Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Tuesday 12th February 2019 at 10.00am in Block A,
County Hall, Carricklawn, Wexford.**

Attendance:

PPN Secretariat Members:

Ms. Ann Lacey	Social Inclusion Sector (interim) (Facilitator)
Mr. John Carr	Wexford Municipal District
Mr. Kevin Molloy	Gorey Municipal District
Mr. David Doyle	Enniscorthy Municipal District
Mr. Pat Rath	Community & Voluntary Sector
Mr. Jonathan King	Community & Voluntary Sector (interim)

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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Apologies:

Mr. Noel Stacey	Social Inclusion Sector (interim)
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Absent:

Mr. Thomas Cullen	Social Inclusion Sector
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1. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 15th January 2019 were approved as proposed by John Carr and seconded by Kevin Molloy.

2. Matters arising from the Minutes:

- None

3. Correspondence

Items not dealt with on the main agenda:

- a) PPN Support Worker Additional Funding Contribution by LA confirmation – noted
- b) European Parliament collaboration on the ‘This Time I’m Voting’ campaign. As proposed by Jonathan King and seconded by Ann Lacey it was agreed that Wexford PPN would collaborate. **Action:** PPN SO to revert.
- c) CVSP2/2019 re PPN Funding for 2019 – noted
- d) PPN National Conference hosting. It was agreed that Wexford PPN should express an interest in hosting and that the item should be discussed with Ger Mackey at upcoming meeting to determine WCC support. **Action:** Item to be discussed with Ger Mackey & PPN SO to revert to express interest.

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- e) NAG sub-committees. Agreed that focus should be on local work initially but if expressing interest in Conference Hosting this may require addition to this committee. **Action:** PPN SO to revert.

4. Secretariat Nomination to NAG

Following a discussion it was agreed, as proposed by Pat Rath and seconded by Jonathan King, to remain with the initial Secretariat Rep proposed for Wexford – John Carr. **Action:** PPN SO to advise Department.

5. Wexford PPN Submission to CFI on Volunteering Strategy

Revisions discussed at the meeting to be included and any further revisions or suggestions to be advised to PPN SO by 13th February. Members noted the positive undertaking this submission was for Wexford PPN and agreed that such activities should be encouraged in future also. **Action:** PPN SO to finalise and submit.

6. Wellbeing Statement Development

A discussion was held regarding the approach to be taken in Wexford in light of MD revisions. It was agreed to prepare a County Level Wellbeing Statement at this point with this to be developed via meetings in each of the four MDs. This approach was proposed by John Carr and seconded by Kevin Molloy. The following members committed to be involved in the statement development Ann Lacey, David Doyle, Kevin Molloy, Jonathan King & John Carr. Absent members to revert if interested in being involved also. **Action:** PPN SO to revert to SJI & Harriet Emmerson re next steps i.e. scheduling and training.

7. PPN Events

Upcoming events were discussed and as proposed by John Carr & seconded by Pat Rath the following PPN Representative attendances were agreed with per diems applying;

- NLN Open day 14th Feb – David Doyle and PPN SO
- Wheel Event Ramsgrange 14th Feb – PPN SO & Noel Stacey (tbc- approved if interested)
- RSES Information Session 18th Feb Bunclody – Jonathan King
- Regional Event in Kilkenny 23rd Feb – Ann Lacey, Kevin Molloy, David Doyle (Ann Lacey workshop feedback, Kevin Molloy sign in, David Doyle additional help)
- Kilanerin Sustainability Event 24th Feb – Kevin Molloy, Jonathan King, Noel Stacey (PPN stand manning- stand to be set up at 11.30 and to remain in place until 4.15)
- Teen Talks, Riverside Enniscorthy 7th March – Jonathan King

PPN Plenary - agreed to set up operational sub-committee to progress planning - with agenda, format, and structure as agreed at previous meeting. Ann Lacey and Jonathan King agreed to work with PPN SO on same and to meet at County Hall at 10am on Friday

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15th February to progress. PPN SO suggested inclusion of the draft Election Policy, Affiliation to the Alliance for Insurance Reform, and Wexford PPN support for the SDGs as items to discuss for inclusion as items to ratify at Plenary in addition to Workplan & Budget and New Reps. Following a discussion it was agreed to include Wexford PPN support for the SDGs but not Affiliation to the Alliance for Insurance Reform. Draft Election policy to be reviewed before a decision on inclusion is agreed – which will now be at next Secretariat meeting on 20th February.

8. PPN Staffing :

A discussion was held regarding the verbal proposal from WCC of provision of a Clerical Officer for the Support Worker role. As proposed by John Carr and seconded by Jonathan King, it was agreed to progress with this option, subject to some clarifications from WCC at meeting with Ger Mackey.

9. LCDC Environment Rep :

In advance of meeting with Ger Mackey PPN SO asked to include this item not scheduled on the agenda to advise the Secretariat of the current position with the replacement of the LCDC Environment Rep and delayed acceptance of New Rep provided.

10. Access Discussion

A discussion was held on previous presentations by Disability Federation and Access Office at WCC and Pat Rath's agenda item request of 'The establishment of a disabilities consultative group within the PPN'. As proposed by Pat Rath and seconded by David Doyle it was agreed to set up a Disability Consultative Group. A sub-committee was set up to progress this currently comprising of Pat Rath, John Carr, David Doyle, and Jonathan King. Absent members to revert if they wish to join also. It was agreed that this sub-committee would meet at 10am on Wednesday 20th February to progress planning, with an aim to have something in place to advise members at the Plenary. **Action:** Meeting and planning to progress as outlined

Due to time constraints the meeting ended with agreement to hold an additional Secretariat meeting to complete the scheduled agenda. This meeting is to take place at **11.00 on Wednesday 20th February 2019** in County Hall, in upstairs meeting room (no 5) in Block E (Housing Block)

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This concluded the business of the meeting.

Facilitator

Dated _____, 2019.

Second Member