

PPN Secretariat meeting Monday 9th November 2020

Online using Zoom

Minutes of the meeting

In attendance Jonathan King (Facilitator), John Carr (Zoom Host), Ann Lacey, Bernard O’Leary, Kevin Molloy, Pat Rath Noel Stacey

Annette Dupuy, acting Resource Worker, for the first 30 minutes.

Apologise Edel Reck, worker, sick leave

Meeting commenced at 10.20 after a connectivity problems were overcome.

1 & 2. Minutes of the previous meeting (5th October 2020) were not available.

3. Correspondence not available

4. Annett Dupuy outlined the extent of her temporary role, she was available for 6 hours a week.

Her commitments were to assist with the Plenary to be held in December 2020

Bring the budget up to date and report to the budget sub-committee. Comprising of Jonathan King, John Carr, Ann Lacey, Kevin Molloy, and Pat Rath.

With assistance from the Secretariat formulate a Travel & Subsistence (T&S) policy to bring to the Plenary.

Information Bulletin to be compiled by Edel Reck and sent to Jonathan King to forward to Secretariat for approval and the sent to membership

The oversight of emails to be dealt with by Edel Reck (when she returns from sick leave) any concerns forward email to Jonathan King who will send to Secretariat members. The ambition is for the Secretariat to administer the email inbox.

Facebook ask AnnMarie Laffan to relinquish Administrator to Annette, both Annette and John Carr are able to post

2 Secretariat members to undergo Salesforce training initially with further 2 to be trained at a later date.

A new expenses policy has to be created, passed and brought to the Plenary. Expense incurred before 30th May 2020 to be paid by the original method, pre diem. Any expenses incurred after 1st June 2020 will be paid after the Plenary has passed the motion

Proposed by Pat Rath Seconded but Bernard O’Leary

Disability report to be funded from the budget, Pat Rath is looking for a listing of Membership groups interested in forming a Disability Linkage group. He has asked for this from the Resource Workers and Support Workers for over a year and to no avail. This is to be worked on and a list generated.

Reregistration has been halted, however there is a problem with voting rights for newly registered members. A new policy will have to be written to determine voting rights until reregistration in October 2021 and brought to the December 2020 Plenary.

Jonathan King to the meeting that Ms. Pauline Moore was the new Support Worker and she will be joining the PPN in the near future

At this stage Annette Dupuy left the meeting.

Kevin Molloy informed the meeting he had to leave but not before the Secretariat congratulated him on his appointment to Vice-Chair of National Older Peoples Council set up under W.H.O Age Friendly City & Counties Program

5. Terms of Reference (TOR) with regard to how many and what composition is required to be quorate. Currently the make up is 3 Secretariat members and the Resource Worker.

After a discussion it was decided to bring a motion to the Plenary to change the ToR to say in an emergency, the quorate could be 4 Secretariat Members

6. Zoom, Jonathan King asked that John Carr be recompensed for the cost of the Zoom subscription which is €189.99 per year paid, by him, at a rate of €18.90 per month. This led to a proposal from Pat Rath that any expenses incurred by COVID 19 and the current lack of staff should be recompensed as we are volunteers, to include telephone and video conferencing charges and materials used to continue the work of the PPN. This was seconded by Bernard O'Leary.

7. Plenary it was decided to hold the Plenary in December 2020 a sub-committee was established. Jonathan King, Ann Lacey, John Carr, Bernard O'Leary, Tommy Cullen, Pat Rath and Kevin Molloy (if he would like to join) to meet on Monday 16th November via Zoom at 10.00am.

8. Training. Ann Lacey informed the meeting that herself, David Doyle and Jonathan King were attending a 9 week course run by WIT and SJI on the PPN. The course covers how and why the PPN started, the ideology behind it, the structures and workings of, relationship with Local Authorities (LAs). The attendees are from Wicklow, Wexford, Carlow, Kilkenny and Waterford PPN,s and LAs

Ann would like the Secretariat to develop more training for Secretariat members, Reps, and community groups. It was decided to defer this topic to January 2021, Ann will do more research on the subject.

9. Wellbeing statement. Ann Lacey would like the Secretariat to utilise the information gathered by the Wellbeing statement. This was deferred to the January 2021 meeting

10. Linkage groups, this topic was deferred to January 2021.

11. Expenses were discussed earlier in the meeting but it was suggested that the Secretariat should read DRCD circular CVSP 6 2020 T and S (attached with the minutes)

12. A.O.B Pat rath informed the meeting that Kilmuckridge was I the final of Pride of Place which will be broadcast live on the evening of 21st November 2020.

13. secretariat meeting Facilitator from the first meeting in January 2021 will be John Carr.

14. Next secretariat meeting on Monday 14th December. 10.00

Plenary sub-committee meeting Monday 16th November 10.00 Zoom

Budget sub-committee date and time to be announced.

This concludes the business of the meeting

Facilitator

Dated 2020

Second Member