

## Wexford Public Participation Network (PPN)

**DRAFT** Minutes of Meeting of the Secretariat of Wexford Public Participation Network (PPN)  
Held on Thursday 3 June at 2pm & Friday 4 June 2021 at 10.30am using Microsoft Teams

### Thursday 3 June at 2pm

**In Attendance:**

Jonathan King, (JK)	Community & Voluntary Sector & meeting Facilitator
Kevin Molloy, (KM)	Gorey Municipal District
Dearbhla Ní Laighin (DNL)	PPN Support Officer

**Apologies:**

Noel Stacey, (NS)	Social Inclusion Sector
Pat Rath, (PR)	Community & Voluntary Sector
Ann Lacey, (AL)	New Ross Municipal District
Paul L'Estrange (PL'E)	A/Senior Exec. Officer, Community Dept., WxCo.Co

**1. DRCD PPN Annual Report 2020**

DRCD email of 17 May 2021 requested a PPN Annual Report 2020 be returned by 14 June 2021. Drafts of the report survey monkey questions were answered by the secretariat as follows. The secretariat meeting of 31 May 2021 answered Questions 1 to 22 of the report. This secretariat meeting of 3 June 2021 answered Questions 23 to 55 of the report.

### Friday 4 June at 9.30am

**In Attendance:**

Jonathan King, (JK)	Community & Voluntary Sector & meeting Facilitator.
Noel Stacey, (NS)	Social Inclusion Sector
Kevin Molloy, (KM) [left meeting at 10am]	Gorey Municipal District
Dearbhla Ní Laighin	(DNL) PPN Support Officer.

**Apologies:**

Pat Rath, (PR)	Community & Voluntary Sector
Ann Lacey, (AL)	New Ross Municipal District.

**1. DRCD PPN Annual Report 2020**

This secretariat meeting of 4 June 2021 answered Questions 56-104, and the PPN questions 117 to 137. Questions 105 to 116 must be completed by the Local Authority.

Section & Responsibility	Part	Questions	Status
Section A: PPN Resource Worker & Secretariat	1. PPN & Membership	Q1-Q9	Draft completed 31/05/2021
	2. Representing & Decision-Making	Q10-Q22	Draft completed 31/05/2021
	3. Boards & Committees	Q23-Q38	Draft completed 03/06/2021
	4. Support for PPN Reps	Q39-Q43	Draft completed 03/06/2021
	5. Linkage Groups & Thematic Networks	Q44-Q55	Draft completed 03/06/2021
	6. Communication	Q56-Q62	Draft completed 04/06/2021
	7. Capacity Building	Q63-Q66	Draft completed 04/06/2021
	8. Operation of the PPN	Q67-Q104	Draft completed 04/06/2021
Section B: Local Authority		Q105-116	Draft completed 11/06/2021
Section C: Both PPN & LA		Q 117-Q123	PPN draft completed 04/06/2021 LA part completed 11/06/2021
	<b>Certification &amp; Checklist</b> Both PPN & LA	Q124-Q127	PPN draft completed 04/06/2021 LA part completed 11/06/2021
	<b>Members of Boards &amp; Committees</b> PPN	Q128-Q137	PPN draft completed 11/06/2021

It was agreed that DNL would circulate the draft report to the facilitator and then to the Secretariat by 11 June to allow them to review it for consideration at the Secretariat meeting of 14 June in time for the report submission deadline of 14 June 2021.