

**Secretariat of Wexford Public Participation Network (PPN)  
Meeting on 12.03.2018**

**Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)  
Held on Monday 12<sup>th</sup> March 2018 at 10:30 am in Block E,  
County Hall, Carricklawn, Wexford.**

**Attendance:**

PPN Secretariat Members:

Mr. Kevin Molloy	Gorey Municipal District (Facilitator)
Mr. John Carr	Wexford Municipal District
Mr. David Doyle	Enniscorthy Municipal District
Ms Frances Ryan	New Ross Municipal District
Mr. Pat Rath	Community & Voluntary Sector

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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**Absent:**

PPN Secretariat Members:

Mr. Thomas Cullen	Social Inclusion Sector
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**1. Adoption of the Minutes:**

The minutes of the PPN Secretariat meeting of the 13<sup>th</sup> February 2018 were proposed by John Carr & seconded by & David Doyle.

**2. Matters arising from the Minutes:**

PPN SO advised that progression on a number of agreed actions was delayed due to the working time lost with recent weather. These included;

- Engagement with the Resettlement Support Worker for the Syrian Community
- Booking of ARA stand for June
- LCDC Election scheduling
- Salesforce progression

**3. Correspondence**

Items not dealt with on the main agenda:

- a) 2018 Payments circular from Department to WCC – PPN SO advised the information required was provided to WCC to respond.
- b) Following feedback on Rep Reports it was proposed by Frances Ryan & seconded by John Carr to allow Reps a choice or not of use of the Report Template
- c) It was agreed that both PPN SO & David Doyle would attend WLD Enniscorthy event on 23<sup>rd</sup> March
- d) Agreed that Kevin Molloy would attend WEN event on 5<sup>th</sup> April in Gorey Library on behalf of Wexford PPN

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- e) No one to attend Launch of MA in Social Justice & Public Policy in WIT due to short notice and availability.

**4. Representation – Committee & Secretariat**

- PPN SO provided an update on Secretariat nominations received and extension of date due to weather.
- Agreed that LCDC seat rotation seat rotation would progress as agreed at last meeting **Action:** PPN SO to prepare materials & schedule for Secretariat review before issue.

**5. Plenary Planning :**

Final details for the event were discussed

**6. PPN Annual Report**

Draft to date reviewed and recommendations discussed. Kevin Molloy to be included as the Secretariat contact for the report. Secretariat agreed David Doyle and John Carr to attend the meeting with Ger Mackey on Wednesday 14<sup>th</sup> March to agree and complete Section C. At this date PPN To seek completion date from WCC to facilitate submission to Department.

**Action:** PPN SO to continue to progress and o completion to send draft to Secretariat for review before submission.

**7. AOB**

Items raised were:

- a. Review and agreement of Family Carers Ireland membership

The facilitator of the next meeting will be Kevin Molloy. The next meeting will be held at **10.30 on Tuesday 10<sup>th</sup> April 2018** in County Hall, in upstairs meeting room in Block A

This concluded the business of the meeting.

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Facilitator

Dated \_\_\_\_\_, 2018.

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Second Member