

Secretariat of Wexford Public Participation Network (PPN) Meeting on 15.4.2016

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Friday, 15th April, 2016 at 10.30 a.m. in Block A,
County Hall, Carricklawn, Wexford.

Attendance:

PPN Members:

Mr. Seán Quirke	Community & Voluntary Sector (Facilitator)
Ms. Frances Ryan	New Ross Municipal District
Mr. Kevin Molloy	Gorey Municipal District
Mr. John Carr	Wexford Municipal District
Mr. Thomas Cullen	Social Inclusion Sector
Mr. Paddy Redmond	Enniscorthy Municipal District
Ms. Susan Murphy	Social Inclusion Sector
Ms. Jacqui Eydt	PPN Resource Co-ordinator

1. Apologies:

Mr. Pat Rath	Community & Voluntary Sector
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2. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 11th March 2016 were proposed by Sean Quirke and seconded by Frances Ryan.

Vote of Sympathy:

The members of the PPN Secretariat extended their sympathies, to the Mr. John Carr, on the recent bereavement, the death of his father.

3. Correspondence:

- A query was received in relation to the need to have a bank/ post office account.

The PPN Secretariat discussed the requirement of a PPN member group to hold a financial account e.g. bank account. It was proposed by Mr. Paddy Redmond and seconded by Kevin Molloy that no group would require a bank account/post office account to become a member of the Wexford PPN.

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4. Matters arising:

A discussion took place regarding the requirement to give a vehicle registration number on an expense claim form. It was agreed to leave this on the claim form, however, it is not compulsory to complete details, Expenses of €25 per PPN Secretariat meeting will still be paid.

Due to lack of resources, the invitation to the elected PPN representative on the Council committees to attend a Secretariat meeting and the election of a representative from the Environmental Pillar could not take place. It was agreed that the PPN representatives would be invited to Oylegate at 7.30p.m. (prior to the Enniscorthy Municipal Plenary meeting scheduled for 8.30p.m.) to meet with the Secretariat and reporting details. The Resource worker is to commence the Environmental elections before the next Secretariat meeting.

5. Presentation form IPB Community Engagement Fund

Ms. Mairead Conway gave a presentation on the IPB community engagement fund. It was discussed and decided that details will be given by the Municipal District representatives at the upcoming meetings.

6. PPN logo and branding

It was decided to defer this item again until the next meeting when more details will be available.

The County Secretary of Wexford County Council is to be written to requesting permission for the PPN to use them 4 district logos for the PPN new Logo.

7. Report from the Communication sub Committee

The communication subcommittee comprising of Frances Ryan, Sean Quirke, Kevin Molloy and John Carr reported on the meeting of 16th March.

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- The PPN Secretariat are to request that the Council inform the PPN Secretariat of any funding available for their member groups. Also that Wexford Council, as part of its qualifying criteria for funding for community groups, would be that the group is registered with the PPN.
- Wexford Local Development is requested to ask the Development workers to meet with the PPN Secretariat to see how they can work to support the PPN.
- The Reporting Structure agreed is each PPN elected members group on and SPC report quarterly, in bullet points, to the Secretariat and would action same. This would then be monitored monthly by the PPN Secretariat. The SPC reports are to become a standing item on the agenda when the new resource worker commences. They are also required to report to their Linkage Groups.
- A Quarterly bulletin report would then be prepared and circulated to the PPN members when the new resource worker is in place.

8. Presentation on Active Retired

Kevin Molloy gave a comprehensive presentation on the Active retired group(ARI). The Secretariat thanked him for same.

9. PPN Municipal meetings

The following dates times and Venues were agreed for the rescheduled PPN Municipal District meetings in April.

Municipal District	Venue	Date	Time
Enniscorthy	The Community Centre, Oylegate, Enniscorthy	25 th April 2016	7.30 p.m.-8.30 SPC members 8.30 for PPN members
New Ross	Dunbrody Visitors Centre, The Quay, New Ross	28 th April 2016	7.30 p.m.
Gorey	The Loch Garman Arms Hotel, Main Street, Gorey	20 th April 2016	7.30 p.m.

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Wexford	Clonard Community Centre, Clonard Wexford	21 st April 2016	7.30 p.m.
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10. Any Other Business

The Next meeting will be held on 10.30 a.m. on Friday 13th May 2016.

This concluded the business of the meeting.

Facilitator

Dated _____, 2016.

Second Member