

Secretariat of Wexford Public Participation Network (PPN) Meeting on 10.04.2018

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Tuesday 10th April 2018 at 10:30 am in Block A,
County Hall, Carricklawn, Wexford.

Attendance:

PPN Secretariat Members:

Mr. Kevin Molloy	Gorey Municipal District (Facilitator)
Mr. John Carr	Wexford Municipal District
Mr. David Doyle	Enniscorthy Municipal District
Ms Frances Ryan	New Ross Municipal District
Mr. Pat Rath	Community & Voluntary Sector

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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Absent:

PPN Secretariat Members:

Mr. Thomas Cullen	Social Inclusion Sector
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1. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 12th March 2018 were proposed by Frances Ryan & seconded by & John Carr.

2. Matters arising from the Minutes:

PPN SO updated on items previously delayed:

- PPN SO has arranged meeting with Resettlement Support Worker for the Syrian Community on 16th April
- ARA stand booked for June
- LCDC Election schedule sent and to be discussed later in the meeting
- Salesforce progression – to be discussed later in meeting

3. Correspondence

Items not dealt with on the main agenda:

- a) Veritas Pain Patch correspondence from Dublin City PPN – agreed to send to members as information in next information bulletin.
- b) Mental Health Event invitation– PPN SO to attend on behalf of PPN
- c) Seminar Invitation – Disability:Political Representation & Activism – Pat Rath will attend on behalf of Wexford PPN with a per diem payable and event report required. Event to be promoted at District meetings to allow members to feed in prior to Pat's attendance.
- d) RSES Workshops in Waterford – Agreed that John Carr to attend the Environment, Heritage & Marine Workshop on 16th April on behalf of Wexford PPN and PPN to

Secretariat of Wexford Public Participation Network (PPN) Meeting on 10.04.2018

seek attendee for the Social & Community workshop on 18th April at Rep Roundtable meeting (10th April). These PPN attendees will have per diem payable and event report required. PPN SO to book places.

- e) Frances Ryan is to represent Wexford PPN at the Connecting for Life Implementation Steering Group (ISG) meeting on 25th April. Formal representation request form to be sent to this group by PPN SO to facilitate nomination and election of a permanent PPN Rep to this group.

4. PPN Annual Report Signing

With Wexford County Council having finalised their section and signed, Kevin Mollow signed the report on behalf of Wexford PPN Secretariat. The report was also signed by PPN SO who will now return to Department.

5. Finance Sub-Committee Report :

Kevin Molloy reported on the sub-committee meeting highlighting postage overspend and capacity building under-spend. **Action:** Postage spend to be monitored and capacity building dealt with under agenda item below.

6. Representation Update

- PPN SO advised of three potential interim Secretariat members who had come forward – two Social Inclusion & one Community & Voluntary. As proposed by Pat Rath and seconded by John Carr is was agreed to accept all onto Secretariat on an interim basis. **Action:** PPN SO to contact individuals and arrange induction training which will hopefully be attended by Kevin Molloy & John Carr depending on date arranged. Currently proposed for 26th or 27th April depending on new member availability.
- A discussion was held on the lack of an Environment Rep on the Secretariat but with low numbers of members qualifying as Environment College this remains an unsolved issue. Kevin Molloy provided an update of his recent participation on behalf of Wexford PPN at the Wexford Environment Network event in Gorey Library. At this IEN representative referenced softening of criteria and so we await details.
- There is still a vacancy on the Courtown Riverchapel LPF and it was agreed that all Gorey members would be advised once again that the group they come from does not need to be in the area but the Rep proposed should live or work in the area. **Action:** PPN SO to include same in next bulletin
- LCDC Nomination & Election schedule provided was discussed and agreed. **Action:** PPN SO to email current LCDC Reps to advise of same and to progress
- Progression of letter to WCC was briefly discussed and agreed to discuss further at Reps Roundtable, with Kevin Molloy nominated to represent the Secretariat at a meeting on same if such action was agreed at the Reps Roundtable.

**Secretariat of Wexford Public Participation Network (PPN)
Meeting on 10.04.2018**

7. GDPR for Wexford PPN

PPN SO suggested creation of a Working group to progress this issue. This was agreed and as proposed by Pat Rath & seconded by Frances Ryan the subgroup is to include PPN SO, David Doyle, John Carr, & one of the new interim members who is known to have experience in the area. **Action:** PPN SO to arrange meeting of working group.

8. Plenary Review

Due to time constraints this item was deferred to the next meeting. **Action:** Include as agenda item for next meeting

9. Capacity Building

- A discussion was held on Capacity Building activity to date and options for the future. A Capacity Building sub-committee was set up to deal with same and will consist of David Doyle, Frances Ryan & Pat Rath. **Action:** PPN SO to arrange meeting.
- It was agreed to support three PPN Members to attend The Wheel Summit in Dublin in May. It was agreed that attendees will be provided with €100 in addition to attendance ticket to cover expenses. Funded attendees will be required to provide an event report. **Action:** PPN SO to book tickets and advise members of the opportunity.

10. Summer Show Schedule

It was agreed the Wexford PPN would take stands at Gorey Show (16th June to be manned by Kevin & John) and Bannow & Rathangan Show (12th July – to be manned by Kevin & David). **Action:** PPN SO to book stands

11. AOB

Items raised were:

- a. PPN SO reminded attendees that MABS will present at the upcoming district meetings. PPN SO will also request District Updates from WCC offices for the meetings
- b. PPN SO advised of annual leave 2nd – 14th May

The facilitator of the next meeting will be Kevin Molloy. The next meeting will be held at **10.30 on Tuesday 15th May 2018** in County Hall, in upstairs meeting room in Block A

This concluded the business of the meeting.

Facilitator

Dated _____, 2018.

Second Member