

# Secretariat of Wexford Public Participation Network (PPN) Meeting on 14.03.2017

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)  
Held on Tuesday 14<sup>th</sup> March 2017 at 10:30 am in Block A,  
County Hall, Carricklawn, Wexford.

## Attendance:

PPN Secretariat Members:

Mr. Paddy Redmond	Enniscorthy Municipal District (Facilitator)
Mr. John Carr	Wexford Municipal District
Ms Frances Ryan	New Ross Municipal District
Mr. Thomas Cullen	Social Inclusion Sector
Mr. Pat Rath	Community & Voluntary Sector
Mr. Seán Quirke	Community & Voluntary Sector
Ms Sara Kelly	Environmental Sector

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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## Apologies:

PPN Secretariat Members:

Ms Susan Murphy	Social Inclusion Sector
Mr. Kevin Molloy	Gorey Municipal District

## 1. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 21<sup>st</sup> February 2017 were proposed by John Carr and seconded by Paddy Redmond.

## 2. Matters arising from the Minutes:

No matters arising

## 3. Correspondence:

- It was agreed to note as read correspondence from Eli McBett with no response required
- PPN SO to revert to John Warren to decline offer of Community Connect in Wexford **Action** : PPN SO to revert
- Re SFI Application it was proposed by Sean Quirke & Seconded by Paddy Redmond that we reply with note of support but no contribution to the application. **Action** : PPN SO to revert
- Following query from Brian Toomey and subsequent discussion it was agreed to include an agenda item on the review meeting with WCC titled 'Review of Committee Representation' **Action** : PPN SO to include on this agenda.

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### **4. WCC Committee Rep Nominations**

Nominations were approved as proposed by Sean Quirke & Seconded by Paddy Redmond.

As proposed by Frances Ryan and seconded by John Carr PPN SO To review previous election candidates to see if we can co-opt interim reps for remaining seats with no nominee.

**Action:** PPN SO To advise successful candidates and aim to fill remaining seats on interim basis

### **5. Feedback on Marguerite Ahearne Report from Plenary**

It was agreed to ask Marguerite to progress to final report with analysis and suggestions

**Action:** PPN SO to revert.

### **6. Agree Content & Structure for District Meetings**

It was decided to alter the proposed meeting schedule, postponing the linkage group and altering district meetings to the smaller information type sessions with a more outreach approach in April, May & June – with circa 12 meetings to take place. Next Plenary to them delay to September.

**Action:** District Reps to review their areas and for the next meeting come back with 3-4 suggested centres to target for their districts based on membership reach. PPN SO to advise of Linkage group postponement for March 27<sup>th</sup>

### **7. WCC Newsletter Draft Review**

Draft reviewed and approved

**Action:** PPN SO to forward to WCC for inclusion

### **8. Review of Workplan Progress**

It was decided to focus on PPN Information meetings (as above) and to prioritise development of the website over the capacity building survey. A Website sub-committee of Sara, John, & Paddy was formed to work with Annette on website design.

PPN SO provided details of committed spend to date and it was agreed that the team who deal with MOU would also act as the finance sub-committee for oversight. This was proposed by Sean Quirke & Seconded by Pat Rath

**Action:** PPN SO & website sub-committee to commence work on website design.

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**9. AOB**

- A discussion was held around the need to register with Charities Regulator. A decision was taken to wait for now until further advice is provided by the PPN Advisory group.
- Options for re-election of Secretariat to be added to next meeting agenda
- Paddy Redmond queried dates for next SJI regional meetings – **Action:** PPN SO to follow up
- PPN SO to discuss Secretariat invite to WLD Conference with WLD.

The facilitator of the next meeting will be Paddy Redmond. The next meeting will be held at **10.30 on Tuesday 4<sup>th</sup> April 2017** at County Hall – Room TBC.

This concluded the business of the meeting.

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Facilitator

Dated \_\_\_\_\_, 2017.

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Second Member