

**Secretariat of Wexford Public Participation Network (PPN)
Meeting on 22.7.2016**

**Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Friday, 22nd July, 2016 at 10.00 a.m. in Council Chamber,
County Hall, Carricklawn, Wexford Town.**

Attendance:

Mr. Seán Quirke	Community & Voluntary Sector (Facilitator)
Ms. Frances Ryan	New Ross Municipal District
Mr. Kevin Molloy	Gorey Municipal District
Mr. John Carr	Wexford Municipal District
Mr. Paddy Redmond	Enniscorthy Municipal District
Mr. Pat Rath	Community & Voluntary Sector
Ms. Susan Murphy	Social Inclusion Sector
Mr. Ger Mackey	LCDC Chief Officer
Mr. Michael Sweeney	A/SSO Wexford County Council

Apologies:

Thomas Cullen	Social Inclusion Sector
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1. Presentation by Mental Heath Ireland:

Mr. Linda Thorpe gave a presentation on behalf of Mental Health Ireland and answered all questions the members had on same. It was agreed to circulate Ms. Thorpe's contact details via the recorded minutes of the meeting.

Ms. Linda Thorpe's contact details are as follows;

Telephone: (087) 8356925

Email: linda@mentalhealthireland.ie

It was agreed to have mental health and associated services in Co. Wexford as a one item agenda at a future PPN Secretariat meeting, and to invite Ms. Thorpe to attend same.

It was agreed to put the nomination of a PPN representation to attend Link Employability Services meetings as an agenda item for the next meeting.

Mr. Quirke thanked Ms. Thorpe for her detailed presentation. Ms. Thorpe left the meeting at this point.

Secretariat of Wexford Public Participation Network (PPN) Meeting on 22.7.2016

2. Introduction of New PPN Resource Worker:

Mr. Mackey introduced Ms. Annette Dupuy, who is due to take up the position of Wexford PPN Resource Worker on 29th August, 2016. Mr. Mackey and the PPN wished Ms. Dupuy well in her new role and 'looked forward to working with her' in further developing the PPN.

3. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 27th May, 2016 were proposed by John Carr and seconded by Frances Ryan.

4. Matters arising:

It was agreed to write to 'The Three Sisters – European Capital of Culture 2020' bid team to acknowledge and compliment them on their bid.

Proposed by: Mr. Molloy

Seconded by: Mr. Carr

5. Correspondence:

- It was agreed to put the nomination of a PPN representation to attend Comhairle na nÓg steering meeting as an agenda item for the next meeting.
- It was agreed that Ms. Annette Dupuy would attend the first regional public information road show on Maritime Spatial Planning as hosted by the Marine Planning/Foreshore section of the DECLG. It was agreed that Mr. Rath would attend this road shown, in the event that Ms. Dupuy was not in a position to attend.
- The contents of the 2016 PPN Funding claim letter from the DECLG were noted by the members.
- The content of the letter from An Taisce were noted by the members. Mr. Mackey advised the members that contents of same were being actively examined by Wexford County Council's legal representatives. Mr. Mackey undertook to send copies of a number of related letters to each member.

Secretariat of Wexford Public Participation Network (PPN) Meeting on 22.7.2016

6. Update on Environmental nominations to PPN Secretariat:

Mr. Sweeney informed the members that one nomination was received from for the Environmental representative on the PPN Secretariat, namely 'Castlebridge Community Garden. A discussion took place surrounding the eligibility of 'Tidy Town' type groups to join the Environmental Pillar or the PPN. Mr. Mackey undertook to seek clarification on this matter from the DECLG and to revert to the PPN Secretariat on same.

7. PPN Focus Group Report 20/06/2016

- Point one in relation to bank accounts was agreed.
- Point two in relation to Community text alert initiative was deferred until the next meeting.
- Point three in relation to the development of a training and work plan was deferred until the new PPN Resource Worker was in place in September.
- Point four in relation to expenses was noted.
- Point five in relation to the agreement of a memorandum of understanding between Wexford County Council and Wexford PPN was deferred to later in the meeting, as a separate agenda item.

8. Community Activity in the New Ross District Area

A discussion took place surrounding some issues within the Community and Voluntary sector within the New Ross district. It was agreed to establish a PPN Secretariat sub-committee to investigate these matters and report back to the PPN Secretariat. Ms. Murphy, Ms. Ryan & Mr. Mackey were agreed as members of this sub-committee.

9. Draft PPN User Guide – May 2016

No feedback to the DECLG on the draft PPN User Guide – May 2016 was requested by the PPN Secretariat. Mr. Sweeney advised the members that any feedback on same could be coordinated through him, pending the appointment of the new PPN Resource worker. Mr. Mackey advise the meeting that any priority issues identified within the draft

**Secretariat of Wexford Public Participation Network (PPN)
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document would be addressed, however due to staff resource shortages all issue may not be addressed pending the appointment of the new PPN Resource Worker.

10. Memorandum of understanding

It was agreed to defer this item for consideration at the August meeting of the PPN Secretariat Focus Group and for approval at the September meeting of the PPN Secretariat.

Proposed by: Ms. Ryan

Seconded by: Mr. Carr

11. AOB

A discussion took place surrounded the nature of the Flat Structure of the PPN as outlined in Appendix 3 of the Draft PPN User Guide – May 2016 in relation to the selection of a facilitator for PPN secretariat meetings. Mr. Mackey advised the meeting that Mr. Quirke had been asked to perform this role on a number of occasions as an interim measure pending the permanent appointment of the PPN Resource Worker.

The facilitator of the next meeting will be Mr. Quirke

Proposed by: Ms. Ryan

Seconded by: Mr. Molloy

The next PPN Secretariat meeting will be held at 10.30 a.m. on Friday 2nd September, 2016.

It was agreed to hold the next PPN Secretariat Focus group meeting at 10:30 a.m. on Friday 12th August, 2016.

This concluded the business of the meeting.

**Secretariat of Wexford Public Participation Network (PPN)
Meeting on 22.7.2016**

Facilitator

Dated _____, 2016.

Second Member