

# Secretariat of Wexford Public Participation Network (PPN) Meeting on 04.04.2017

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)  
Held on Tuesday 4<sup>th</sup> April 2017 at 10:30 am in Block A,  
County Hall, Carricklawn, Wexford.

## Attendance:

PPN Secretariat Members:

Mr. John Carr	Wexford Municipal District (Facilitator)
Ms Frances Ryan	New Ross Municipal District
Mr. Kevin Molloy	Gorey Municipal District
Ms Sara Kelly	Environmental Sector
Ms Susan Murphy	Social Inclusion Sector

Other Attendees

Ms Annette Dupuy	PPN Support Officer
------------------	---------------------

## Apologies:

PPN Secretariat Members:

Mr. Paddy Redmond	Enniscorthy Municipal District
Mr. Thomas Cullen	Social Inclusion Sector
Mr. Pat Rath	Community & Voluntary Sector
Mr. Seán Quirke	Community & Voluntary Sector

## 1. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 14<sup>th</sup> March 2017 were proposed by Francis Ryan and seconded by Susan Murphy.

## 2. Matters arising from the Minutes:

No matters arising outside of Agenda items

## 3. Correspondence:

- Decision taken to revert to Street Feast to advise that no funding would be available but that Wexford PPN will actively try to support and promote events happening in Wexford should they advise of same. Kevin Molloy agreed to discuss the event with local contacts and to feedback at the next meeting. **Action:** PPN SO to revert & Kevin Molloy to discuss and revert to next meeting
- Ann Lacey email **Action:** PPN SO to revert and advise that Wexford PPN will aim to support should SERDATF conduct such an event.
- Inclusion Ireland **Action:** PPN SO to revert and advise that we can provide details of activities to members when they occur and to advise refer to WCC.

## **Secretariat of Wexford Public Participation Network (PPN) Meeting on 04.04.2017**

- Kilmore SCOPE **Action:** PPN SO to revert with details of potential alternative providers discussed at the meeting and to correspond with the Department raising the issue and seeking information.
- PPN SO also advised of some positive feedback that was received from members following recent rep reports and of positive feedback from information bulletins.

### **4. Update on filling of WCC Committee Rep Positions**

Discussion held re Joy Rice position on JPC & Courtown Riverchapel LPF. Agreed to leave as is in the interim, to see if LPF progresses and to revisit as interim seats for LPF are reviewed. **Action:** PPN SO to advise

PPN SO advised that WCC have been advised of new Reps. Agreed that an induction meeting should be held with PPN SO over the next month when possible. Some Secretariat may attend also. **Action:** PPN SO to arrange

PPN SO advised on progress of filling remaining vacancies. Some suggestions for possible reps provided. Agreed to continue to try and recruit on an interim basis with update at next meeting. **Action:** PPN SO to progress

### **5. Website Sub-Committee update & feedback**

Agreed to progress with a similar theme to the Sports Active website. **Action:** Website sub-committee meeting set for Tuesday 11<sup>th</sup> April @ 11.30 in Upstairs Meeting Room, Block A, County Hall to progress site map development.

### **6. Feedback on Marguerite Ahearne Report from Plenary**

All happy to sign off on report and agreed that the next stage should be a strategy meeting to develop a strategic plan.

**Action:** Strategy Meeting for Secretariat set for Tuesday 18<sup>th</sup> April @ 3pm in Upstairs Meeting Room, Block A, County Hall.

### **7. PPN Outreach Meeting Planning**

Decision taken to maintain current District meeting dates as previously agreed and advised to members. These are:

24 <sup>th</sup> April	Wexford District Meeting, location TBC, 8pm
25 <sup>th</sup> April	Enniscorthy District Meeting, location TBC, 8pm
27 <sup>th</sup> April	Gorey District Meeting, location TBC, 8pm
3 <sup>rd</sup> May	New Ross District Meeting, location TBC, 8pm

At these meetings members to be asked to host further meetings – giving option for alternative venues and reach.

PPN SO to try and arrange speaker from WWETB to give a presentation on education options for community groups. Should this not be possible in the time and with dates set a presentation from the Libraries is a suggested alternative.

## **Secretariat of Wexford Public Participation Network (PPN) Meeting on 04.04.2017**

PPN SO to remind members of dates and to ask for suggestions for the agenda, and to ask if any group would like to present at the meeting.

**Actions:** PPN SO to work with District Reps to agree venues & set up. PPN SO to source speaker and correspond with members.

### **8. Re-Election of Secretariat Discussion**

With the absence of four members decision taken to defer this item to next Secretariat meeting in May

**Action:** PPN SO to include on next agenda

### **9. Quarterly Review With WCC**

Minor revisions to be applied to the draft Workplan Review provided by PPN SO and meeting agenda agreed.

**Action:** PPN SO to make minor revisions as discussed to the Workplan Review document and to confirm meeting with Ger Mackey.

### **10. Attendance at WLD conference**

PPN SO to revert to advise that Susan Murphy is attending also and to give apologies for Frances Ryan. All others have responded individually

**Action:** PPN SO to revert.

### **11. AOB**

- Members expressed a vote of sympathy to Dan Kennedy on recent bereavement and agreed that PPN SO should write to express same **Action:** PPN SO to send note.
- PPN SO advised of a request for PPN update for MD meetings **Action:** PPN SO to give membership update, advise of district meeting dates and provide copies of newsletter
- PPN SO raised issue of potentially joining The Wheel. **Action:** PPN SO to gather further details for next meeting
- With discussion around PPN advertising and promotion PPN SO suggested potential use of Summer Agricultural Shows around the county for same. **Action:** PPN SO to investigate cost and revert.
- PPN SO advised on planned annual leave;
  - 2<sup>nd</sup> 12<sup>th</sup> June inclusive
  - 31<sup>st</sup> July – 11<sup>th</sup> August inclusive

**Secretariat of Wexford Public Participation Network (PPN)  
Meeting on 04.04.2017**

The facilitator of the next meeting will be Paddy Redmond. The next meeting will be held at **10.30 on Tuesday 9<sup>th</sup> May 2017** in upstairs meeting room Block A, County Hall.

This concluded the business of the meeting.

---

Facilitator

Dated \_\_\_\_\_, 2017.

---

Second Member