

# Secretariat of Wexford Public Participation Network (PPN) Meeting on 10.07.2018

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)  
Held on Tuesday 10<sup>th</sup> July 2018 at 10:30 am in Block A,  
County Hall, Carricklawn, Wexford.

## Attendance:

PPN Secretariat Members:

Mr. Pat Rath	Community & Voluntary Sector (Facilitator)
Mr. John Carr	Wexford Municipal District
Mr. David Doyle	Enniscorthy Municipal District
Mr. Thomas Cullen	Social Inclusion Sector
Ms. Ann Lacey	Social Inclusion Sector (interim)
Mr. Noel Stacey	Social Inclusion Sector (interim)

Other Attendees

Ms Annette Dupuy	PPN Support Officer
------------------	---------------------

## Apologies:

PPN Secretariat Members:

Mr. Kevin Molloy	Gorey Municipal District
Mr. Jonathan King	Community & Voluntary Sector (interim)

### **1. Meeting with Brian Kehoe, WLD re Plenary Planning:**

Brian Kehoe joined the meeting to discuss presentation for the October Plenary Event. It was agreed to focus on supports for communities rather than programmes. Event to include stands for the services which members can browse in advance including LEADER, SICAP, Little Jobs, Volunteer Information Service, Cornmarket, & TUS. PPN to engage with WLD in September for more detailed planning. At this point Brian Kehoe left the meeting.

### **2. Adoption of the Minutes:**

The minutes of the PPN Secretariat meeting of the 12<sup>th</sup> June 2018 were proposed by David Doyle & seconded by Ann Lacey.

### **3. Matters arising from the Minutes:**

Updates to items not on the agenda:

- PPN SO advised that the South East Environmental Gathering would now be postponed to February.

# Secretariat of Wexford Public Participation Network (PPN) Meeting on 10.07.2018

## 4. Correspondence

Items not dealt with on the main agenda:

- a) PPN National Conference dates noted. Agreed that this event should be discussed further when more information provided.
- b) Delightful Dollies thank you for PPN visit was noted.
- c) Email from Wexford County Council Access Officer was reviewed and it was agreed that Wexford PPN would work collaboratively for the event. Pat Rath agreed to represent PPN Secretariat at the event. **Action:** PPN SO to confirm to Access Officer and promote to members.

## 5. Wexford PPN Annual Report Launch

PPN SO gave an update of the event as proposed to date which will take place on 24<sup>th</sup> July. Spend agreed and draft report reviewed and proposed by Thomas Cullen and seconded by Noel Stacey. Agreed that David Doyle will MC on behalf of Secretariat **Action:** PPN SO & sub-committee to continue with event planning as proposed.

## 6. Salesforce Adoption & GDPR Progress

- PPN SO fed back from Workers meeting re COMM-IT DPA. As proposed by Ann Lacey and seconded David Doyle is was agreed that this should be signed by Wexford PPN. This will be completed by the GDPR sub-committee at the next meeting, scheduled for 17<sup>th</sup> July.
- PPNSO gave update on Salesforce adoption & fund release following same from Department.
- GDPR Sub-committee to meet on 17<sup>th</sup> July @3pm to progress outstanding GDPR items.

## 7. Representation Update

- PPNSO advised that a call for nominations for New Ross MD & Environment Secretariat seats was issued to relevant members with a closing date of 19<sup>th</sup> July.
- PPNSO proposed waiting until September to fill remaining Rep seats. These will include Sports Active, JPC, Courtown Riverchapel LPF, and new TIG seats.

## 8. Proposed September Events

- PPN So updated about two proposed PPN Events in September;
  - Sustainable Development Goals event for Reps and SPC members in w/c 17<sup>th</sup> September.
  - Alone Befriending Service Information Session date tbc but likely 12<sup>th</sup> September. Agreed that this should be in Enniscorthy and so PPN SO to liaise with Templeshannon.

**Secretariat of Wexford Public Participation Network (PPN)  
Meeting on 10.07.2018**

**9. PPN Staffing:**

- Michael Sweeney joined the meeting to introduce the Summer Student working with Community. This student will work for Wexford PPN two days per week as skeleton cover during PPN SO leave – funded from PPN SO budget.
- PPN SO advised of progress on longer term additional staffing progress and advised that options available are to be provided by Wexford County Council Personnel Section **Action:** PPN SO awaiting response and to revert to Secretariat when received.

**10. AOB**

Items raised were:

- a. PPN SO sought cover for Bannow & Rathangan Show. Ann Lacey to help out with David Doyle in Kevin Molloy's absence.
- b. On the request of the Facilitator Ann Lacey & David Doyle gave a verbal report on the Wicklow Field Trip
- c. PPN SO reminded attendees of the upcoming training sessions and it was agreed that David Doyle would manage Garda Vetting while PPN SO will Attend and manage Committee Skills session. It was agreed that only those volunteers managing events are entitled to Per Diem payments.
- d. Pat Rath congratulated those elected to the LCDC and thanked all for support in his own seat retention.
- e. Attendees asked that best wishes for a speedy recovery be sent to Secretariat Member Kevin Molloy.

The facilitator of the next meeting will be Pat Rath. The next meeting will be held at **10.30 on Tuesday 4<sup>th</sup> September 2018** in County Hall, in upstairs meeting room in Block A

This concluded the business of the meeting.

---

Facilitator

Dated \_\_\_\_\_, 2018.

---

Second Member