

Secretariat of Wexford Public Participation Network (PPN) Meeting on 16.07.2019

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Tuesday 16th July 2019 at 10.00am in Upstairs Meeting Room Block A,
County Hall, Carricklawn, Wexford.

Attendance:

PPN Secretariat Members:

Ms. Ann Lacey	New Ross Municipal District (Facilitator)
Mr. Kevin Molloy	Gorey Municipal District
Mr. John Carr	Wexford Municipal District
Mr. Pat Rath	Community & Voluntary Sector
Mr. Jonathan King	Community & Voluntary Sector
Mr. Thomas Cullen	Social Inclusion Sector
Mr. Noel Stacey	Social Inclusion Sector

Other Attendees

Ms. Annette Dupuy	PPN Support Officer
Ms. Jamie Dunne	PPN Support Worker

1. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 18th June 2019 were approved as proposed by John Carr and seconded by Thomas Cullen.

2. Matters arising from the Minutes:

PPN SO reminded that the Code of Conduct draft update was not yet received. **Action:** Noel Stacey to complete and send.

3. Correspondence

Items not dealt with on the main agenda:

- a) Tom Leahy's resignation was accepted. A discussion was held about available Secretariat seats. **Action:** Discussion about Secretariat election to be added to agenda of next Secretariat Meeting in September in preparation for October Plenary.
- b) CYPSC Disability & Inclusion Workshop. **Action:** Should place be available to Wexford PPN, attendee is to be chosen at the next Disability Sub-committee on 25th July.
- c) Community Safety Oversight Event Dublin 25th July. Tony Clyne to attend if there is a place, as proposed by Pat Rath and seconded by Kevin Molloy. **Action:** PPN SO to advise.
- d) Let's Talk About Disability Event Report – A discussion was held regarding feedback received. **Action:** Disability Sub-committee to review Access Officer feedback – PPN SO to advise of same.
- e) Ger Mackey email re Disability Report. **Action:** PPN SO to reply.
- f) Make Way Day – Support of campaign was agreed. **Action:** PPN SO to revert.

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4. Nomination Review

All nominations for PPN Reps were reviewed and approved as proposed by John Carr and seconded by Jonathan King. It was also agreed that those who were previously in the Housing, Community & Environment SPC linkage group will also automatically be in the linkage group for the two new SPCs - Housing & Community SPC & Climate Change & Environment SPC.

- Social Inclusion Rep nominated for multiple seats to be contacted to determine seat being accepted **Action:** PPN SO to contact.
- Four elections to be held where seats contested. **Action:** PPN SO to prepare.
- Voting will close on 22nd August and votes will be counted at 10.30am on 2nd September by John Carr, Tom Cullen, Noel Stacey & Kevin Molloy.
- Vacant seats will be addressed after the elections.

5. Annual Report & Summer Event Update

Annual report was reviewed and update on confirmed attendance given. John Carr was agreed as photographer for the event. No other speakers outside of PPN & Guest Speaker. **Action:** A final reminder to RSVP for event to be sent to all members and to Councilors.

6. Community Vision Sessions Update

A discussion was held about the Draft Vision for Community Wellbeing. The Draft Vision was approved to be sent out for consultation until September, as proposed by Noel Stacey and seconded by John Carr. PPN SO thanked Secretariat members for significant work completed in preparing the draft. **Action:** PPN SO to issue draft.

7. PPN Staffing

A discussion was held about the next Support Worker. **Action:** PPN SO to follow up with Mr. Mackey regarding his consultation with Personnel.

8. Consultations

- a) Corporate Plan – scheduled for afternoon of 16th July.
- b) SPC Scheme - A discussion was held about Wexford PPN submission. The Secretariat will prepare a submission for review by members once the consultation is launched. **Action:** To be prepared once consultation is launched.
- c) SERDATF – A discussion was held on whether PPN would make a submission. No PPN specific submission will be made but it has been shared with members to make suggestions directly or through PPN Rep.
- d) WCC Climate Change Adaption Strategy – Agreed that Secretariat to give feedback by 22nd July to be drafted by Support Officer and include Wellbeing elements. **Action:** PPN SO to prepare on 23rd July and send draft for review by members.

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9. An Cosán Course Interest

It was agreed to progress with support of the course based on expression of interest levels. Three hubs suggested to host - Bridgetown, Ramsgrange, Enniscorthy - with up to twenty places to be supported with a refundable deposit of €50 on completion, as proposed by Pat Rath and seconded and John Carr. **Action:** PPN SO & SW to progress.

10. October Plenary

It was agreed that Climate Change and Sustainability should be the theme. Potential speakers include a speaker from 3 Counties Energy Agency in relation to sustainable energy communities, and a speaker from Wex Bee Aware in relation to creating a bee friendly environment. **Action:** Potential speakers and panel participants to be contacted as discussed.

11. Summer Show Feedback & Ploughing Planning

Availability for Ploughing Championships was discussed. **Action:** PPN SO to feedback to Carlow PPN who are co-ordinating schedule.

Feedback from the Bannow & Rathangan Show found that footfall was much higher than the Gorey show but a large amount of people did not know about PPN or its function. It was suggested that people manning shows may benefit from having the locations of groups around the county. There were also enquiries about volunteering opportunities. It was agreed that PPN will continue this activity.

12. National PPN Conference Attendance

Availability for the conference was discussed and agreed. Standard per diem applies, with attendees to book own accommodation. It was agreed that up to 6 Reps to be supported to attend once finalised. **Action:** Secretariat staying overnight to book their own accommodation.

13. Wicklow PPN Fieldtrip to Wexford

Trip to be held in November, with greater discussion to be added to agenda of next Secretariat Meeting in September. **Action:** PPN SO to revert to Wicklow PPN.

14. Facilitator Schedule

Noel Stacey to act as Facilitator for next six months.
Jonathan King to act as Facilitator for six months after Noel.

15. AOB

John Carr advised that Secretariat Network Report was sent to Secretariat and that no date yet advised for next meeting.

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16. Date & Facilitator for next meeting

Due to Noel Stacey being unavailable, the facilitator of the next meeting is Jonathan King. The next meeting will be held at **10.00 on Tuesday 3rd September 2019** in County Hall, in upstairs meeting room in Block A.

This concluded the business of the meeting.

Facilitator

Dated _____, 2019.

Second Member