

**Secretariat of Wexford Public Participation Network (PPN)
Meeting on 17.07.2017**

**Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)
Held on Monday 17th July 2017 at 10:30 am in Block E,
County Hall, Carricklawn, Wexford.**

Attendance:

PPN Secretariat Members:

Mr. John Carr	Wexford Municipal District (Facilitator)
Ms Frances Ryan	New Ross Municipal District
Mr. Paddy Redmond	Enniscorthy Municipal District
Mr. Kevin Molloy	Gorey Municipal District
Mr. Pat Rath	Community & Voluntary Sector
Mr. Seán Quirke	Community & Voluntary Sector
Mr. Thomas Cullen	Social Inclusion Sector

Other Attendees

Ms Annette Dupuy	PPN Support Officer
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Apologies:

PPN Secretariat Members:

Ms Susan Murphy	Social Inclusion Sector
Ms Sara Kelly	Environmental Sector

1. Adoption of the Minutes:

The minutes of the PPN Secretariat meeting of the 20th June 2017 were proposed by Francis Ryan and seconded by Pat Rath.

2. Matters arising from the Minutes:

No matters arising from these minutes

3. LCDC Rotation:

Ger Mackey, Chief Officer LCDC, joined the meeting to discuss rotation of PPN Representatives to LCDC. Following some discussion and after Ger Mackey left the meeting it was agreed that PPN SO to query replacement of Mary Hamilton due to length of time served and following this clarification to begin process of nomination for required seats.

Action: PPN SO to revert to Mr Mackey and progress following clarification.

4. Correspondence:

a. In response to Amanda Byrne's correspondence meeting to be arranged for September. **Action:** PPN SO to arrange

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- b. Correspondence from The Wheel circulated to be reviewed. **Action:** Members to feedback at next meeting.
- c. PPN SO discussed Water Safety Equipment/Ringbhoys correspondence received
Action: PPN SO to await contact from Tom Doyle of Wexford CoCo before progressing further & to revert to Secretariat following same
- d. PPN SO advised of invitations to Secretariat for re-opening of refurbished Playground in Enniscorthy Promenade on 4th August.

5. PPN Events

- a. A discussion was held regarding the draft Plenary Planning Suggestion document prepared by PPN SO and it was agreed to progress as outlined with an agreed date of 3rd October in Enniscorthy. **Action:** PPN SO to begin booking and sourcing speaker for workshop
- b. Kevin Molloy reported on recent Show activity and deemed it a successful task. It was suggested that we should look at monitoring success of this activity over the next few months **Action:** PPN SO to determine level of recruitment due to this activity.
- c. Frances Ryan gave an update on the Ramsgrange Information Meeting and agreed this was a worthwhile activity also **Action:** PPN SO to determine level of recruitment due to this activity.
- d. PPN SO gave an update on current training activity and suggested a possible information session in conjunction with Southend re virtual learning experience – this action was agreed. **Action:** PPN SO to progress with Southend.
- e. Kevin Molloy suggested use of central shopping centres for Autumn Pop Ups **Action:** PPN SO to begin sourcing options and seeking permissions

6. Re-Election of Secretariat

It was agreed to revise the timeline for election schedule to March and to include provision for replacements up until the first election schedule. **Action:** PPN to revise and resend to all for review.

7. PPN Website Development & Animation

PPN SO updated on website progress with aim to have launched by end of July. As proposed by Kevin Molloy and seconded by Pat Rath PPN SO to progress with Animation
Actions: PPN SO to finalise website and to progress Animation

8. PPN Newsletter

Draft provided was approved for distribution. **Action:** PPN SO to issue to members

9. AOB

No other business.

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The facilitator of the next meeting will be John Carr. The next meeting will be held at **10.30 on Monday 28th August 2017** in County Hall, room TBC

This concluded the business of the meeting.

Facilitator

Dated _____, 2017.

Second Member