

# Secretariat of Wexford Public Participation Network (PPN) Meeting on 09.03.2020

Minutes of Secretariat Meeting for the Wexford Public Participation Network (PPN)  
Held on Monday 9<sup>th</sup> March 2020 at 10.00am in 1<sup>st</sup> Floor Meeting Room, Block E,  
County Hall, Carricklawn, Wexford.

## Attendance:

PPN Secretariat Members:

Mr. Noel Stacey	Social Inclusion Sector (Facilitator)
Mr. John Carr	Wexford Municipal District
Ms. Ann Lacey	New Ross Municipal District ( <i>joined meeting at 10.25am</i> )
Mr Bernard O'Leary	Enniscorthy Municipal District (Interim)
Mr. Jonathan King	Community & Voluntary Sector
Mr. Pat Rath	Community & Voluntary Sector
Mr. Thomas Cullen	Social Inclusion Sector
Mr. Kevin Molloy	Gorey Municipal District

Other Attendees

Ms. Ann Marie Laffan	PPN Support Officer
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## 1. Adoption of the Minutes of meetings 10/02/2020 and 14/02/2020:

The minutes of the meetings of 10<sup>th</sup> and 14<sup>th</sup> February were agreed, as proposed by John Carr and seconded by Bernard O'Leary.

## 2. Matters arising from the Minutes:

Noel Stacey noted that in line with GDPR requirements that access to Salesforce by the outing PPN Support Officer should cease. **Action:** PPN SO to progress.

Kevin Molloy queried the following items from the minutes:

- Reps Roundtable report compiled – it was confirmed this report was produced and circulated.
- Local Link correspondence forwarded to LCDC – it was confirmed this had been done. It was agreed to refer the decision on Sharon Kennedy's appointment to the LCDC to the plenary meeting and defer further discussion on this to item 6 on the agenda. With regards to future nominations for SPC and LCDC committees it was agreed that the PPN Municipal District Reps in future will check nomination forms for eligibility to be elected and their recommendation will be presented to the PPN Secretariat for approval. This was proposed by John Carr and seconded by Pat Rath.
- Healthy County Committee – it was noted this was on the agenda for this meeting.

## **Secretariat of Wexford Public Participation Network (PPN) Meeting on 09.03.2020**

Paul L'Estrange joined the meeting at this point and was introduced to the members. Pat Rath informed him that there were some issues outstanding with the Disability sub-committee which Paul agreed to follow up on. Kevin Molloy noted also that funding is in place for a PPN Support Worker but this has not been put in place to date. Kevin added that it is a priority for this position to be filled as soon as possible. Paul L'Estrange committed to following this up. Paul left the meeting at this point and the members thanked him for attending.

### **3. Correspondence:**

The PPN SO informed the members of the following items of correspondence:

- Irish Human Rights and Equality Commission – Human Rights and Equality Grant Scheme 2020-21. It was agreed that Pat Rath and Noel Stacey would attend the information event in Dublin on 24<sup>th</sup> March with a view to submitting a grant application following this. **Action:** PPN SO to register Pat and Noel for this event. PPN SO to clarify position with regards to bank details for receiving grant funding.
- Letter from DRCD dated 17 February 2020 re. PPN Funding for 2020
- Letter from DEASP dated 27 February 2020 re. Disability sub-committee. **Action:** PPN SO to send copy to PPN Secretariat.
- The Wheel Summit 2020 early bird e-mail dated 28 February 2020. Members decided not to attend but John Carr is attending in another capacity and will feedback to Secretariat.
- E-mail from Annette Dupuy dated 19 February 2020 re. proposed change to PPN fixed charge for total overheads from Wexford County Council. On the proposal of Pat Rath and seconded by John Carr, the members agreed to the new proposal to change from recording of specific costs to an agreed annual overhead charge of €8,000. **Action:** PPN SO to thank Finance for this proposal and confirm the Secretariats approval of this proposal.
- E-mail dated 21<sup>st</sup> February 2020 re. National PPN Conference on 2<sup>nd</sup> and 3<sup>rd</sup> October 2020.
- E-mail from Noel Stacey re Safe Talk event. Approval was given to Pat Rath and Noel Stacey for per diem payment in respect of attendance at meetings on 4<sup>th</sup> March and 5<sup>th</sup> March respectively.

### **4. Finance & MOU**

The PPN SO presented the updated Budget Planning sheet for 2020 which is now updated to take account of the salary change. Overall this is showing an overspend of €5,549 most of which is as a result of higher salary costs for the new PPN SO.

## **Secretariat of Wexford Public Participation Network (PPN) Meeting on 09.03.2020**

In relation to the MOU the outstanding issues of the PPN Resource Worker and capacity of the PPN Support worker were discussed and members noted that a meeting with Paul L'Estrange should be arranged to rectify these issues. PPN SO agreed to follow up.

### **5. Representation and Secretariat**

The 2020 Secretariat Rotation was discussed and the following agreed:

**Wexford MD** – Rotation due in 2020. John Carr deemed elected as no other nominees received.

**Enniscorthy MD** – Bernard O'Leary elected as interim replacement with term of 2020-2021. No other nominees received.

**New Ross MD** – No nominees received. Look for interim replacement.

**Gorey MD** – No seat to be filled.

**Rosslare MD** - No nominees received. Look for interim replacement.

**Social Inclusion 1** – No seat to be filled.

**Social Inclusion 2** – Rotation Due in 2020. Thomas Cullen elected as no other nominees received.

**Community & Voluntary 1** - No seat to be filled.

**Community & Voluntary 2** – Rotation Due in 2020. 2 nominees – Pat Rath and David Doyle. Election to be held.

**Environment Rep 1** – Replacement sought in 2020. John Carr deemed elected as no other nominees received. (see note below).

**Environment Rep 2** – Vacant – seek nominee for 2020-2023.

As John Carr was elected to both Wexford MD and Environment 1 and he can only be a representation on one committee he formally withdrew his nomination to Environment 1 and will sit as the representative for Wexford MD.

Agreed to bring this to the October Plenary for ratification.

**LTACC** – still awaiting a response from Ray Colfer regarding the query on number of members nominated.

### **6. Plenary Planning**

The Plenary meeting planned for 23<sup>rd</sup> March was discussed including the format, speakers, panel discussion, showcase and motions.

### **7. Executive of Wexford PPN Secretariat**

Agreed to defer to next meeting.

**Secretariat of Wexford Public Participation Network (PPN)  
Meeting on 09.03.2020**

**8. Disability Sub-Committee**

Pat Rath noted that following the County meeting a number of queries had been raised which had been responded to. A final report needs to be completed on this work. **Action: PPN SO to progress.**

Pat added that the work of this sub-committee should be reported back to the plenary meeting.

**9. Healthy County Committee**

Noel Stacey attended the WCC sub-committee meeting on behalf of the PPN. He noted that there are no TOR's at present and will forward on a copy of the report presented at the meeting. **Action: NS**

**10. Handover List 'To Do's'**

Agreed to defer to next meeting.

**11. AOB:**

- Jonathan King requested approval to attend DESA workshop on 11<sup>th</sup> March which was agreed and per diem approved.
- Kevin Molloy requested that once approved PPN Secretariat minutes of meeting are put up on website. Also Sports Active minutes which he is forwarding on.

**12. Date & Facilitator for next meeting**

The facilitator of the next meeting is Jonathan King. The next meeting will be held at **10.00 on 6<sup>th</sup> April 2020** in County Hall, in downstairs meeting room, in Block A. (Subsequently cancelled due to Covid-19).

This concluded the business of the meeting.

\_\_\_\_\_  
Facilitator

Dated \_\_\_\_\_, 2020.

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Second Member