



An Roinn Tithíochta, Pleanála,
Pobail agus Rialtais Áitiúil
Department of Housing, Planning,
Community and Local Government



PUBLIC PARTICIPATION NETWORK - ANNUAL REPORT 2016

1st June 2017

Circular Letter CVSP3/2017

To: Each Director of Service, Community

To: Each PPN Resource Worker and for onward transmission to Secretariat

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The Working Group Report on Citizen Engagement with Local Government, which recommended the establishment of a Public Participation Network (PPN) in each local authority area, also recommended that the work of PPNs should be monitored and evaluated regularly in line with best practice. To facilitate this, a National PPN Advisory Group was established in 2016, representative of all stakeholders. This group has met on four occasions to date.

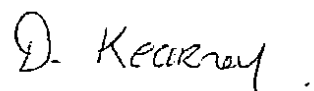
The overall purpose and objective of the National PPN Advisory Group is to advise and support the Department in the development and operation of the PPNs. In doing so, the Terms of Reference for the Group includes provision for monitoring progress on the development and implementation of PPNs across the country.

In order to assist with this objective, the National PPN Advisory Group has recommended that each PPN completes an Annual Report in respect of its activities in 2016. The attached Annual Report template for 2016, which is due for completion by **both** the PPN and the local authority, is designed to capture specific non personal data and certain indicators relating to the work of the PPN. The Advisory Group will assess the data and comments collated from the reports supplied and may make recommendations to the Department on foot of its analysis.

Completed reports should be forwarded to Ms Ellie Corcoran, Secretary, National PPN Advisory Group, Room 2.01, Custom House, Dublin 1. An electronic copy of the Report should also be forwarded to *ppn@housing.gov.ie*

The latest date for the receipt of the report is **30th June 2017**.

Mise le meas



Deirdre Kearney
Community & Voluntary Supports and Programmes/National PPN Advisory Group
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