



CVSP 4/2020

Update on PPN Funding for 2020

1 April 2020

Dear Director

I wish to refer to Circular Letter CVSP 2020 of 17 February 2020 in the matter of the provision of core funding in 2020 for PPNs. As Indicated, the Department will be providing core funding of up to **€75,700** this year to each local authority towards the cost of its PPN, where this is supplemented by a minimum of €35,000 from the authority's own resources. This amount includes the additional funding secured by the Department towards the engagement by each PPN of a Support Worker in 2020 and the commitment made by local authorities to supplement the cost of engagement of this worker in the amount of €5,000.

Given the exceptional circumstances being faced nationally, the Department has decided to prioritise the initial payment of €55,700 from the Department's commitment to each local authority. This payment will be made over the coming weeks. For those PPNs that received an advance payment last December towards the engagement of their Support Worker in 2020, the first tranche payment due now will reflect this advanced payment. If not done so already, the Department requests that the authority's contribution towards your PPN would be made available now to the PPNs to enable it to function effectively.

While the initial payment from the Department will be made over the coming weeks, the conditions for payment outlined in circular letter CVSP 2/2020 (deferred until after initial payment) will still apply. In due course local authorities and PPNs will be required to submit a copy of the following –

- i. A Memorandum of Understanding (MOU) between the local authority and the PPN in respect of 2020. In this regard, the MOU should outline in a clear and unambiguous manner the roles and responsibilities of the local authority and the PPN with regard to the delivery of the PPN Programme during the year including, as far as practical, an indication of how agreed funding in 2020 is intended to be spent.
- ii. A Service Level Agreement (SLA) between the hosting authority and the PPN is in place where a hosting arrangement applies.
- iii. An SLA between the local authority and the hosting authority again where a hosting arrangement applies.
- iv. An MOU between the company and the PPN where a PPN operates as an independent company and

- v. An SLA between the company and the local authority.

As with the MOU, SLAs should set out the roles and responsibilities of the respective parties.

You will note that Circular CVSP 2/2020 initially required confirmation of the above being in place. **The requirement now is for the submission of an actual copy of the agreed MOU/SLA for 2020 to be submitted as soon as possible but no later than 29th May 2020.**

Additionally as advised in Circular CVSP2/2020, each local authority and PPN is required to complete, and return to the Department, a report on the activities of the PPN during 2019. This will be compiled into the 2019 PPN Annual Report. A template for completion by both is expected to issue shortly to be returned to the Department by a specified date.

The final condition was the completion by PPNs of an Expenditure Account for 2019 which should be submitted as soon as possible.

In so far as a reconciliation of funding provided by the Department in 2018/2019 towards the engagement of a Support Worker in 2019 and actual expenditure in 2019 is concerned, this will be undertaken in advance of payment of the second tranche of the Departments overall contribution for 2020. As is the practice, any unused funding accumulated as a consequence of the late engagement of a Support Worker in 2019, or underspend, will be offset against the Department's 2020 contribution.

I would like to wish you, your colleagues and families the very best during these difficult times.

Any queries in relation to this the above should be addressed to Caoimhín Ó Tuathail at Caoimhin.OTuathail@drcd.gov.ie or Alan Monks at alan.monks@drcd.gov.ie or ppn@drcd.gov.ie

Yours sincerely



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To: each Director of Service (Community)
cc. PPN Resource Worker for onward transmission to the PPN Secretariat.