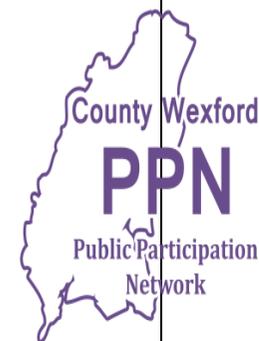


Committee Name	January Secretariat Meeting
Venue	Block A, First Floor, Wexford County Council Offices.
Date of Meeting Specify in person or online	13th January 2025 @ 10am In person

In Attendance:	
Bernard O'Leary Breda Cahill David Rea Paul Fellows Patrick Rochford Kevin Molloy Staff Mary Byrne Sue Kent Apologies Ann Murphy	Co- Ordinator Development Officer



	Agenda Item	Outcome / Decisions Made	Actions Required – By whom and when
1.	Welcome and apologies.	Apologies Ann Murphy Bernard welcomed everyone and wished them all a Happy New Year and passed on best wishes from former Secretariat Member Mr Tommy Cullen	
2.	Agreement of Minutes from 16th December 2024	Clerical amendments to be made to the minutes of the 16 th December. Breda proposed and Patrick seconded the minutes.	
3.	District Meetings	It was agreed to schedule the district meetings and issue a save the date email for the diary via the next bulletin. District meetings held in all 5 districts and attendance was disappointing. Reports from all meetings to be combined and brought to the February meeting. Enniscorthy MD Tuesday the 25 th March 2025 Venue the Astro Active Centre, Enniscorthy	Sue to discuss with MD Reps

		<p>New Ross MD Wednesday the 26th March 2025 Venue TBC</p> <p>Rosslare MD Tuesday the 1st April 2025 Kilrane Community Centre TBC</p> <p>Gorey MD Wednesday 2nd April 2025 Venue TBC</p> <p>Wexford MD Thursday 3rd April 2025 Castlebridge Community Centre TBC</p> <p>All meetings to be advertised via Salesforce, Facebook and local papers and when sending out the notice the following information should be included:</p> <ul style="list-style-type: none"> • The purpose of the meetings • What happens at the meetings • The benefits of these meetings <p>It was agreed that issues raised at the district meetings would be compiled into a report and shared with all representatives on council and non-council committees. Meeting the representatives prior to their committee meetings is key going forward and it was agreed that the Secretariat would appoint members of the Secretariat and staff for these meetings. It was also discussed that going forward a meeting would be arranged with each District Manager to highlight issues and concerns raised at the district meetings and report back to the member groups. Reports from the December 2024 district meetings are to be ready for the February Meeting 2025</p>	
4		<p>Upcoming Plenary @ Oylegate Community Centre January 23rd date unavailable but Friday 24th available and provisionally booked.</p> <p>It was confirmed that the Oylegate Community Centre was only available on Friday the 24th and it was decided to confirm the venue. Refreshments will be catered as before by the local ICA ladies and a quote from the ladies was requested. Speakers were discussed.</p> <p>Member of Corporate team of Wexford County Council to explain SPC's confirmed but no name issued to date.</p> <p>Climate Action Officer confirmed to deliver the results of the Climate Action Thematic Group survey. Prizes to be issued as a raffle on the night rather than a goodie bag issued as in previous years.</p>	

5.	Vacancy	The Secretariat agreed that the Town Centre First Courtown Riverchapel PPN Representative position be advertised in local papers, via Salesforce and on Facebook	
6	PPN Vacancies	<p>Vacancies within the PPN were discussed.</p> <p>An application was received for the Environment Seat on the Secretariat from Mr John Carr on the 16th of December 2025, nominating group is MyIreland, Ballyhogue Enniscorthy. Mary to check with the Irish Environmental Network to see if this group is registered with them.</p> <p>As soon as this has been confirmed the Secretariat will inform Mr Carr and invite him to attend the next Secretariat meeting.</p> <p>The remaining vacancies: LCDC Environment Position - LCDC Committee Community & Voluntary Position – Secretariat Committee Social Inclusion – 2 Positions – Secretariat Committee</p> <p>The above positions are to be re-advertised across all media.</p> <p>The new Special Policy Committees have yet to be announced, and these positions will also be advertised as soon as we are informed of the number of positions allocated to the PPN. If these positions were announced before the next Secretariat meeting staff have been instructed to advertise these positions as soon as is possible.</p>	Mary to contact the IEN for confirmation
7.	Local Enhancement Community Fund LECP	The LCDC have contacted Wexford PPN regarding the Local Enhancement Programme Fund for 2025. Working with the LCDC we have identified member groups who have not accessed funding since 2019. Email to be sent to all member groups regarding the fund to encourage those groups who hadn't received funding previously to apply.	
8.	Website	New website is up and running and training to be provided for staff on how to update/ amend items.	

9.	Disability Thematic Group	<p>Wexford County Council's Access Officer Caroline Horan attended the meeting to discuss the possibility of reviving the Disability Thematic Group to act as a focus group in County Wexford going forward. She currently works with IWA, NCBI, Autism Network, Healthy Ireland, Age Friendly, Bord Failte and would like Wexford PPN to engage also. This group will be involved at the development stage of Town and Village Plans regarding access issues and this information will be of value to our SPC Reps on local needs and issues.</p> <p>The Secretariat agreed to focus on resurrecting this important Thematic Group and thanked her for her attendance.</p>	
10.	Correspondence	<p>The Secretariat requested that an email be sent to the secretary of the LCDC to request the proposed dates for the LCDC meeting for 2025.</p> <p>An email to be sent to the LCDC reps to meet with the Secretariat and staff prior to LCDC meetings to discuss PPN position for Agenda items for committee.</p> <p>Reply received from Ballycanew Ballyoughter Development Group and a response was prepared to be issued to the group.</p>	
11.	AOB	<p>Schedule of Secretariat and District meetings issued to committee members for 2025.</p>	
	Date of next meeting	<p>Next meeting confirmed for 10th February 2025.</p>	