


## PPN Meeting Report

<b>Facilitator</b>	Bernard O'Leary			<b>In attendance</b>
<b>PPN Staff</b>				Breda Cahill David Rea Paul Fellows Kevin Molloy Bernard O'Leary Patrick Rochford
<b>Committee Name</b>	Mary Byrne			
<b>Date of Meeting Specify in person or online</b>	4 <sup>th</sup> November 2024			
<b>Agenda Item</b>	<b>Notes</b>	<b>Outcome / Decisions Made</b>		<b>Actions Required – By whom and when</b>
1.	Welcome and apologies.	Wexford Rep Paul Fellows was welcomed to his first Secretariat meeting. Paul was introduced to fellow Secretariat members. Apologies were given to Paul as he had not been contacted to attend October meeting in error. Apologies received from Ann Murphy.		
2.	Agreement of September & October minutes	September minutes - proposed by Kevin, seconded by Paul October minutes - proposed Breda, seconded by David		
3.	Matters arising from the minutes	n/a		
4.	New Group Registrations	Sue to circulate list of new groups to District Reps		

5	PPN Vacancies	<p>Following vacancies exist:</p> <p>Enniscorthy MD</p> <p>Social Inclusion Rep</p> <p>Community &amp; Voluntary Rep</p> <p>Environmental Rep x 2</p>	
6	Finance Report	<p>It was agreed that Finance Committee needs to meet to look at any possible underspend for 2024. Reps asked to submit travel claims for 2024.</p>	
7	Climate Action Update	<p>Clinton Donovan and Geraldine Cullen from the Climate Action Team joined the meeting.</p> <p>Clinton gave a presentation to the meeting on the recent Climate Action Thematic Group meeting. He outlined the proposed mission statement for the group and the priorities of the group going forward. He also discussed the proposed survey which is to be sent out to PPN member groups and confirmed that this was almost finalised. He is waiting for Local Link to come back to him with some further questions for the survey. Once the final draft is ready it will be circulated to thematic group members and secretariat. Proposed that the survey will be online. Survey will be sent out by PPN through salesforce. This is a collaboration with Wexford PPN and the Wexford County Council's Climate Action Team. It is proposed that the survey will go out in November and that respondents will be given 10 days to complete.</p>	
8	Correspondence	<p>Circular CVSP 3/2024 - PPN funding arrangements for 2025</p> <p>Each PPN will receive an additional in core funding from the Department in 2025. This brings the total funding to each PPN from the Department to €100,540 in 2025.</p>	

10.	AOB	<p>Website: New website to be launched at November 2024 Plenary. Secretariat members asked to forward personal photograph to be forwarded to Co-Ordinator for inclusion on the website. Query raised regarding possibility of having a PPN email for Secretariat members who did not wish to include their private email address on the website.</p> <p>Agreed Plenary to be held on Thursday 28<sup>th</sup> November 2024 in Riverside Hotel, Enniscorthy.</p> <p>District meetings to be arranged by District Reps before Plenary.</p> <p>Put Strategic Plan/Work Plan as agenda item on December Secretariat meeting Agenda.</p> <p>A draft reply to correspondence regarding the PPN had been circulated to Secretariat members. Agreed that reply should be issued. It was also agreed that a copy of the reply would be issued to all member groups as query had been raised at the last Plenary and commitment had been given to inform member groups of response with following covering letter. "The attached is a response to a query raised at the Plenary with regard to PPN funding"</p>	<p>Co-Ordinator to check if it is possible to set up PPN email address for Secretariat members who do not wish to have their personal email included on website</p> <p>Co-Ordinator and Development Officer to continue with arrangements.</p>
11.	Close of Meeting	Next Secretariat meeting to be held on Monday 2 <sup>nd</sup> December.	