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| **Committee Name** | Secretariat Meeting |  | **In Attendance:** |
| **Venue** | Block A, First Floor, Wexford County Council Offices. |  | Bernard O’Leary FacilitatorKevin Molloy Gorey MD RepPaul Fellows Wexford MD RepDavie Rea Rosslare MD RepBreda Cahill Community & Voluntary RepPatrick Rochford Environment RepAnn Murphy New Ross MD Rep |
| **Date of Meeting** **Specify in person or online** | @ 10amIn person  |  |



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| **Agenda Item** | **Notes** | **Outcome / Decisions Made** | **Actions Required – By whom and when** |
|  | Welcome and apologies. | Bernard welcomed everyone in attendance.John Carr Absent  |  |
| 2. | Agreement of Minutes  | Amendment to minutes: Changeover from Breda Cahill to Kevin Molloy as reps for National Advisory Group (NAG).Davie Rea Proposed and Paul Fellows Seconded. |  |
| 3. | Matters arising from the minutes | None |  |
|  4. | New Group Registrations |

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| Kiltealy Mens and Womens Woodhub |
| Enniscorthy Retirement Association |
| FDYS Coolcotts Youth Project |
| Ballyhogue/Galbally ARA |
| MS Ireland Community Worker for County Wexford |
| Ballyfad Tidy Towns |
| Tunnel Visionaries |
| Courtown Sailing Club |

The above groups were approved for membership. |  |
| 5.  | Climate Action Survey Update | Clinton Donovan, Climate Action Officer presented the results of the Climate Action Survey circulated to member groups. The results of the survey were discussed, and it was decided to share the results with the member groups at the next Plenary. Clinton introduced Sandra Martin as the new Climate Action Officer. Clinton is taking up his new role as the Cycling and Walking Officer. The committee wished him well in his new post. |  |
| 6  | Financial Report | The DRCD Annual Return is being finalised, and the MOU is being prepared by the PPN and Wexford County Council. |  |
| 7.8. | Thematic GroupsCommunity Growers | Final preparations are being made to the Community Growers Field Trip to Delta Sensory Gardens in Carlow Sponsored by Healthy Wexford taking place on Tuesday the 15th of April 2025. |  |
| 9. | NAG | Kevin Molloy attended his first NAG meeting online and circulated a copy of a “Position Paper On Challenges And Opportunities for PPN In Ireland” to the Secretariat members. |  |
| 10. | Correspondence |

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| A request was received from the Biodiversity Officer for a PPN Representative to sit on the Biodiversity Action Plan Working Group. This position will be advertised in the local papers and through Salesforce email. |
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| 11. | AOB | The National Conference in Meath was raised but as the time was short it was deferred to the next meeting for decision. Secretariat members and staff attended a capacity building training on Saturday the 5th of April in the Riverside Hotel with Jamie Moore. Attendees were extremely happy and will be working with Jamie to plan and deliver further training for all reps in the PPN in the coming months. Setting up Linkage Groups will also be looked at as part of this training programme. |  |
| 12. | Confirm date of next meeting | The next meeting will take place on Monday the 12th of May 2025 |  |

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| Facilitator / ChairpersonSigned: Date: |